



## **VIAAA Board of Directors Meeting April 29, 2013, 9:30 am**

Professional Development Committee Meeting 8:30AM

### **AGENDA**

Call to Order - Kevin Cole - President      Meeting called to order at 9:32 a.m.  
Please silence all cell phones      Pledge of Allegiance

**Reminder: Members of the Board that are eligible to vote are officers, regional representatives (or alternates), and active past presidents.**

#### **1. Roll Call/Introductions**

Attendance at the meeting: S. Morris, J. Dietze, M. Modell, B. Stratton, B. Bowen, D. Peters, M. Tribus, L. Masisak, J. Horning, D. Jones, R. Lilly, S. Heon, D. Kannewurf, D. Overton, P. Ferguson, T. Salmon, T. Llewellyn, C. Rollison, S. Knight, M. Costello. D. Mathews, R. Beamer, C. Robinson, D. Nelson, T. Coleman, T. Horn, J. Sisson, K. Cole, L. Corprew

2. **Minutes - Lisa Corprew** - minutes are posted on the [viaaa.org](http://viaaa.org) website under the VIAAA Board Meeting tab.
3. **Treasurer's Report - Chris Robinson** - A little more than 63,000 in our current balance. Received some checks from the conference that are not included in the balance.
4. **Officers' Reports -**
  - A. **President - Kevin Cole** -
    - **Finance committee - C. Robinson, B. Stratton and T. Horn** - With the change of the treasurer in mid-year, we need to assess the finances of the organization for a checks and balance of finances of quick books. Will also look at the professional development and the leadership training committee. Have questions on how to use our resources

- **Executive Director Evaluations** – commendable evaluation. Tasked with ensuring a smooth transition of the conference from Norfolk to Richmond.
- **CAA Exam** – Five people passed the CAA Exam in March at the conference Brian Cruthcfield – Eastside High School, Brad Dombrowski, Stuart High School, Dan Mullin, Warhill High School, two members on the board to include Lisa Masisak, Kempsville Middle School and Jessica Horning, Plaza Middle School. Congratulations. We need CAA Exam for next year, July 24, 2013 at the NADW at 10 a.m. at the English Inn and October 14, 2013 at the VHSL League Meeting in Charlottesville. Report due to the NIAAA on Wednesday, May 1, 2013.

#### **B. President-Elect – Scott Morris**

- **Board openings – 2013 -14** openings available: currently filling the vacancies on the board and need a listing of alternates for each of the regions. Regional representatives, please send your alternate names to Scott Morris.

#### **C. Past President – Tom Horn**

- **College admission list** process will begin soon. Will clarify which colleges and universities allow admission to their home events. Send any of your college contacts to T. Horn if you have a phone number or email address of your college contact.
- **NIAAA survey** on academic participation to send an email of each member of the board. A study by Anthony Price of athletic involvement and academic success. Survey would require assistance from your guidance department. An email will be coming soon from T. Horn.
- **Report from the Past President’s on the new officer position** – We would create a new officer position called the Second Vice President that would give an officer more time to get an understanding of what is expected of the President. Hoping to get more people to step forward for the office of President. Would require a by-law change if approved and would be voted on at the business meeting in March 2014 and would not take office until April 2014.

#### **5. Executive Director’s Report – Bruce Bowen – See the blue sheet on the back table, finishing the second of his three year term.**

- **Conference** – 87 booths at the conference this year. Visited with all the vendors and distributed note pads to each of them. Vendors were complimentary of the conference.
- Summer will have the section 2 meeting in West Virginia. In July will attend the coaches clinic to speak with their vendors.

- **Partnerships** – we have the same amount of people donating but has been a difficult year to collect some of the goods/monies offered. Received a check from the Greenbriar and still waiting for the Coca-Cola check. Marine Corp has committed funds to the organizations. Martin Screen Printing has given a check for their partnership. Mock turtle necks are compliments of Scholastic Sports and the black denim shirts as well. Thank you for the opportunity to serve the VIAAA.

**6. Independent Schools meet separately**

**7. VHSL Report – Joyce Sisson –**

- Memo sent to the soccer commission for help of misconduct being appropriately penalized. We have had over 200 ejections this spring, the majority from soccer.
- Rschool training in Charlottesville on May 15; it is expected that all schools use Rschools for schedules and scoring in the upcoming school year 2013 -14.
- The alignment committee is meeting to discuss changes in the multi-class tournaments. Will also serve as the All State committee because of time constraints with representatives from all twelve regions.
- Football start date is now Thursday of week four on the calendar; Thursday, August 1, 2013.
- Dead period next year will include the fourth of July for next year on the calendar. Has not been changed but will be changed shortly.

**8. Legislative Action – Brad Qualls (AAA), Joe Breinig, Jr. (AA), Tom Horn (A)**

- **Football 40 quarter rule** – should remain the same since the new group boards have not have an opportunity to meet.
- **Sportsmanship Rule** – when a player/coach is ejected they must take the online course which is now a free course. Course has to be completed within ten business days.
- **Soccer** – Instead of a complete game using the half we would, we would consider 75% a game to constitute a complete the game. Opposed by staff because it is different than what is done by the Federation. Instead of restarting a game it would be resume at the point on interruption for regular season and tournament.
- **Basketball to change the regional deadline date from March 1 to March 4.** To extend the Region deadline the change would allow for the same timeline as volleyball. Motion to move the regional deadline for Basketball start dates. T. Horn, seconded P. Ferguson. Motion carries unanimously.

- **Football sub-bracket 68-7-8** – would reduce the amount of travel and increase attendance with the first two rounds of tournament play. Would not be mandatory for all regions and would allow the flexibility to allow bracketed teams. (....., and if it does it will publish the groupings of schools from they will draw the determined bracket.) Motion to approve as discussed with the changes Motion T. Horn, second, P. Ferguson. Motion approved unanimously.

9. **Standing Committee Reports – BUDGET PRESENTATIONS (Budgets need to be submitted to the finance committee for review. Send to B. Stratton and T. Horn, finance committee chairs)**
- Awards – Dave Kannewurf** – Broadway High School award needs to be present to the student. Reminder that service awards need to be completed in September.
  - Conference Review-Ted Salmon / Pat Ferguson** – One year left in Norfolk, we will be moving to Hilton in Short Pump the following year. May be moving from a banquet to a luncheon in the last year of the conference in Norfolk.
  - Exhibitors – Marilyn Watkins / Bruce Bowen** – Second highest number of vendors at the conference this year.
  - Leadership Training – Kevin Adams / Dick Kemper** – 65 students in the 7 classes at the conference. Summer Institute coming soon. Need some discussion on the turf course and Mike Nichols teaching the LTI class. Field turf feels like there is a conflict of interest. NIAAA working on getting a second person to teach the class. We do not want the potential for bias.
  - Membership/Membership Benefits – Chris Robinson** – will start the transition to Tripp Metzger in July and he will be ready for September.
  - Middle School- Jessica Horning/Lisa Masisak** – We a great turnout from the conference. Looking for some find back on certification from Middle School Administrators.
  - NIAAA – Dave Nelson / Bruce Bowen** – Have five delegates going to the section 2 meeting. The conference in the following year will be in National Park. Tom Dolan has been nominated for the NIAAA Service Award, Donna King will be inducted into the NIAAA Hall of Fame.
  - POP Manual – Tom Dolan / Bruce Phelps** – send pop manual changes to T. Dolan and he will make those changes.
  - Professional Development – Melody Modell/ Jeff Dietze** – NADW July 24 & 25 at the Virginia High School League Office in Charlottesville. Please encourage new ADs to attend. Looking to continue with the certification initiative started in 2011 by J. Dietze and M. Modell. Looking for some assistance on how to improve the method of collection of the certification information.
  - Public Relations – Rick Lilly / Dean Hubbard** – Will be presenting at the NIAAA conference at as outreach for the VIAAA conference. Presented at

the middle school sessions. Will be meeting with Kevin Adams about details on the LTI conference. Pending lawsuit with the VHSL on TV rights and may have an impact on the VHSL on who has the right to administer the rules and regulations. Harry Blevins has retired and may have an impact on the home school legislation.

- K. **Publications** - **John Williams** - articles are due by Wednesday, May 1, 2013. An email has been sent to all of those that need to submit an article.
- L. **Retired** - **Dick Overton** - There were 12 registered retirees attend the conference in Norfolk with the reduce rate. We continue to encourage them to attend the conference. There were 16 ADs show up for the breakfast.
- M. **Scholarship** - **Steve Heon / Mike Costello** - Golf tournament is scheduled for the same week as the league meetings in October
- N. **Technology** - **Tim Wolf / Dan Forgas** - no report
- O. **Ways and Means** - **Dan Jones / Chris Rollison** - 50/50 tickets are on sale.

#### **Unfinished business** -

- Need an update of classification meeting notes from the conference to Kevin Cole.
- Submit your budget requests to T. Horn or B. Stratton for the finance committee to review.
- Beginning in September, you must have a VIAAA pin or VIAAA apparel to board meetings.

#### 10. **New Business** - No new business

#### 11. **Announcements** -

- **Birthdays** - Kevin Cole - Happy Birthday to all of our June, July, and August babies.
- **News from Region Representatives** -
  - i. **A Regions** - No report
  - ii. **AA Regions** - No report
  - iii. **AAA Regions** - Heritage High School, Newport News, will offer an Rschool training on May 14, 2013 at 1 p.m. Contact Dwayne Peters if you are interested in attending by May 8, 2013.
  - iv. Independent Schools - Executive committee and sportsmanship meeting today with the Independent schools. They will be discussing more participation in the VIAAA from independent schools.

Distinguished Service Awards forms are online as well as Athletic Administrators of the Year. All regions need to submit a nominee for Athletic Administrators of the Year. There is a new form, so new packets are required.

Meeting Evaluations - don't forget to turn in your evaluations at the conclusion of the meeting.

12. **Adjournment** - Meeting adjourned at 11:21 a.m.

- Drawing for 50/50.
- Regional Reps Remember to:
  - Get 100% membership in your Region = FREE MEMBERSHIP
  - Encourage AD's to join VIAAA and NIAAA
  - Submit award application

*Please turn in your evaluations of today's meeting before you leave; they are important and will be read. Thank you.*

# VIAAA Meeting Dates - 2013-14

Saturday March 23, 2013 Post Conference Meeting 9:30am

Monday April 29, 2013-9:30am-VHSL Office Building

September 16, 2013 - 9:30 a.m. - VHSL Office Building

- New BOD orientation @8:30am - please be prepared to take a picture for the conference program.

November 11, 2013 - 9:30 a.m. - VHSL Office Building

January 27, 2014 - 9:00 a.m. - VHSL Office Building

- Past Presidents' Breakfast (Snow Date February 3, 2014)

February 10, 2014 - 10:00 a.m. (if necessary) (site TBA)

## At 2014 Conference - Norfolk Waterside Marriott Hotel

March 25, 2014 - 2:00 p.m. Officers' Meeting

March 24, 2014 - 5:00 p.m. Pre-Conference Board of Directors' Meeting

March 28, 2014 - Time TBA - Annual Business Meeting

March 29, 2014 - 9:00 a.m. Post-Conference Board of Directors' Meeting

April 28, 2014 - 9:30 a.m. - VHSL Office Building

## Officers Meeting Dates - 2013-14

Elected officers, executive secretary and Past Presidents will meet on

Sunday April 28, 2013

Sunday September 15, 2013

Sunday November 10, 2013

Sunday January 26, 2014

Sunday April 27, 2014

All meetings will start at 4 p.m.

Exception: On January 26, 2014, elected officers, executive secretary and Past Presidents will meet at 2:00 p.m. and Past Presidents will meet at 4:00 p.m.