



**VIAAA Board of Directors Meeting  
November 12, 2012, 9:30 am**

Committee Chairs – Please advise if you will meet prior to the BOD meeting.

**AGENDA**

Call to Order – Tom Horn - President - Meeting called to order at 9:30 AM  
Please silence all cell phones Pledge of Allegiance

In attendance: T. Horn, M. Modell, C. Mathews, T. Coleman, J. Horning, D. Rhodes, C. Robinson, C. Rollison, D. Nelson, K. Bennett, P. Shuler, J. Williams, T. Salon, P. Ferguson, D. Overton, D. Kannewurf, K. Adams, D. Jones, R. Lilly, D. Peters, M. Tribus, E. Roland, J. Richeson, B. Stratton, S. Hadaway, C. Chory, S. Morris, B. Qualls, J. Dietze, C. Williamson, B. Bowen, K. Cole, L. Corprew

**Reminder: Members of the Board that are eligible to vote are officers, regional representatives (or alternates), and active past presidents.**

1. Roll Call/Introductions
  - A Delegate at Large Rep. -Thanks for making packets for anyone absent from meeting and giving to Melody Modell
  - · AA Delegate at Large Rep. -Please make sure all in attendance are wearing a VIAAA pin
  - · · AAA Delegate at Large Rep.- Please serve as parliamentarian

**Minutes** - Lisa Corprew - September minutes are now posted on the website. Please return your contact information sheets to Lisa Corprew before leaving the meeting today.

2. **Treasurer's Report** - Dan Checkosky - Our total assets are currently \$70, 685.51
3. **Officers' Reports** -

**Melody Modell, Past President** - We have a nomination for the President-Elect. AD of the year packets are due by December 1, 2012. Nominations are active for three years. Regional Representatives, please make sure you submit at least one nominee for the Athletic Director of the year. Things to consider for next year: how will be present AD of the year for next year with the new classification system?

**Kevin Cole, President-Elect** - Welcome our two new board members: Ken Bennett, Poquoson High School and his alternate John Ashley from York High School. We no longer have monies for the Out-teach classes. We have conducted two out-teach classes this year which meets the maximum amount of classes allowed for this year. We still have funds available for the Out-reach class.

**Tom Horn, President** - Home Instructed Legislation - Virginia School Board will have a position about the home instructed legislation and VASSP and VHSL will continue to have a position in opposition to the home instructed legislation. Rick Lily and his representatives from his regional are working on developing talking points if the

legislation should pass. Contact Rick if you have any additional questions.  
VIAAA Resolution – You should have received an email about the resolution presented at the October. We will discuss today and clear up any misconception about where the VIAAA stands with this document.

4. **Executive Director's Report** – Bruce Bowen – enclosed is a copy of the director's report.
5. **VHSL Report** – Joyce Sisson – We are finished with Golf, Cross Country and Cheerleading. If you are hosting a volleyball quarter final game; volleyballs are at the VHSL office. Please see Joyce for your game balls and help distribute to schools in your area.

**Handbook Changes** – sections 54 – 88 will be changed and available on the website and available for the December Executive Committee Meeting for review. As we transition from three classifications to six, the handbook will be cleaned up and condensed in sections that repeat information. i.e. – team travel will be condensed into one section. Some things will also be reordered to create some consistency in the handbook. Most changes are editorial; section 54 of the handbook has the majority of the changes. One change will be about travel. The change will consider travel in trip in hours instead of round trip mileage. Trip time will be determined by miles traveled from high school to the location of the event.

Working on creating a new **section 55** to include rules and regulations governing state events.

Should **mercy rules** apply only to regular season play or extend to the playoffs up to the State Championships? Is this something that we need to determine?

**Suspended game rules** need also to be considered.

Do we want these at the rules (mercy and suspended game) to be consistent at the State level?

6. **Legislative Action** – Brad Qualls (AAA), Joe Breinig, Jr. (AA), Trevor Coleman (A)
  - a. Independent Schools may meet separately

**First view of the following points of legislation, items that you will want to discuss when they are available –**

- Section 27 & 28 should be alphabetized instead of changing the numbers. May be easier to find the information instead of knowing the numbers.
- Travel goes from mileage to time traveled
- Football 68-3-3 – which group of people should determine if the game should be suspended or postponed (to include a regular season game). Rating Scale will change
- Golf 70-1-1 – golf cart rule – will change to a player with a permanent disability if proper documentation is provided
- Track – Section 84 –Meet events for state track and field meet shall be as follows..... 100, 200, 400, 800, 1600 and 3200 and relays.....
- Alignment committee will be presented with fundamental questions that will determine the numbers and suggestions to be presented for championships for individual sports.

**Questions that need to be asked of the alignment committee –**

**Seeding for the tournaments –**

- How will that occur? Conference and Regions will determine how to seed the tournaments.
- Is there a point system that can be used for everyone? There is a point system available on the VHSL website using the simplified non-football scale or you may use a predetermined bracket system. District schedules will need to remain intact.

**Executive Committee Representative -With the new alignment there will be six athletic directors will be on the executive committee, how will they represent our organization?**

**Talking points:**

- May be a loss of some consistency throughout the state with six individuals voicing concerns of their area instead of as athletic directors.
- Are will simply making them another vote for a particular region? Or do you represent the thoughts of the VIAAA board on legislation. Can we find a way to keep our current model?
- How will we adapt? Identify our representative on the board and their regions. Find out what our current representatives need to do to represent the VIAAA in the new regions and also find a way to encourage those that are not.

Class 1 - Trevor Coleman

Class 2 - Tom Horn, George Mason

Class 3 - Kevin Perrigan, John Battle

Class 4 - Kenny Wright

Class 5 - Marc Cole

Class 6 - Brad Qualls has not been voted on however recommended that finish his term

- Ask the Executive Committee (VHSL) to have one VIAAA representative and continue to invite the six regional representatives to our VIAAA meetings.
- We need to continue to give everyone fair representation in the state by providing a template of representatives to the executive committee on a rotational basis.
- POP Manual needs to change the makeup of the board to include our regional representatives (12) plus the executive board representatives (6).
- Additional consideration - when will schedule our VIAAA meeting? Meetings need to occur before executive committee meetings
- Ask that the athletic directors be placed on a rotational basis on the two year cycle (leave the VIAAA out of the mix)
- Need to continue to encourage executive committee regional representatives to be a part of the VIAAA board.
- Kevin Cole and Bruce Bowen to help facilitate the process working with Ken Tilley on the makeup of the athletic director recommendation

VIAAA Resolution Request only attempted to get some answers about the legislation and asked our executive committee members to provide some answers for us as we moved forward with the new classification. This document was not intended to be a position statement, only an attempt to ask for some direction on the legislation. Executive committee did not adopt or approve the resolution. We need to provide the alignment committee on feedback on this document and a direction on what happens next:

Recommendations to the alignment committee:

**Regarding District Alignment –**

Be it resolved, District alignment is a vital function of the VHSL Alignment Committee that serves to provide adequate and appropriate competitive opportunities for member schools. District alignment, composition, dissolution decisions are reserved solely for the VHSL Executive Committee. **Recommendation: This process is still governed by the VHSL (R&R committee) newly named Alignment committee only and this should remain.**

Be it resolved, a fundamental principle of the change in classification structure is the creation of Districts comprised of schools from more than one classification. While mixed-class districts

are a necessity to achieving the equity and balance sought by membership no school will be required to play in a district with schools whose classification is 3 or more classifications higher than their own (eg. 1-3 acceptable, 4-6 acceptable, 2-4 acceptable, 3-5 acceptable). Schools may request that the Alignment Committee place them in a district with schools that are greater than 2 classifications above them. The Alignment Committee may consider such request but is not obligated to endorse it. **Recommendation, we need clarification: Who has the authority to determine where the smaller school gets to play? Is it a district decision or a school decision to decide?**

#### **Regarding Conference Alignment -**

Be it resolved, the fundamental principles of achieving equity and balance among the conferences requires that no plan for conference alignment is acceptable unless all conferences have 5-8 members. **Recommendation: Keep the current numbers for our current cycle, do not change the work that has been created thus far by conferences. Where applicable both parties have to agree to the new alignment and everyone involved would have to benefit from the requested change.**

#### **Regarding Region Alignment -**

Be it resolved, the fundamental principles of achieving equity and balance among the regions requires that no plan for region alignment is acceptable unless all regions have between 24-28 members. **Recommendation: Keep the current numbers for our current cycle, do not change the work that has been created thus far by regional committees. Where applicable both parties have to agree to the new alignment and everyone involved would benefit from the requested change.**

#### **Regarding District Tournaments -**

Be it resolved, district tournaments will be held at the discretion of the district council. If held they will not count against the VHSL contest-limitations, but must be concluded prior to the established District Deadline. **Recommendation - should remain the same**

#### **Regarding Conference Tournaments -**

Be it resolved, conference tournaments shall include all conference members. In team sports (list them) the tournaments will be a bracketed 1 through 8 tournament held over three dates (quarterfinals, semifinals, finals). Byes will be assigned to the highest seeded teams. Conferences must determine a champion and a runner-up. Conference champions and conference runners-up will advance to the Region tournament. **Recommendation - Please clarify if "All in" is the default and if it is not does the Conference have the authority to change it by unanimous consent?**

#### **Regarding Region Tournaments -**

Be it resolved, region tournaments shall include four conference champions and four conference runners-up in team sports (except football, list others). Brackets will be determined by the VHSL staff and rotated annually. Region tournaments will be a bracketed tournament held over three dates (quarterfinals, semifinals, finals). Regions must determine a champion and a runner-up. Region champions and region runners-up will advance to the state semifinals. **Recommendation - Please clarify if the Region has the autonomy to change this.**

#### **Regarding State Semifinals -**

Be it resolved, Region champions will be paired against region runner—up in team sports (list them) for the state semifinal. Winners will advance to state championship game.

**Recommendation - Remains true in everything but football. In football, this should be a classification decision in football only.**

### **Regarding Governance -**

~~Be it resolved, that consistency across conferences, regions, and classifications is desirable, and to that end Policy and Programs Sub-Committee will be tasked with identifying those topics and issues that are the purview of the Executive Committee, Regions, Conferences, and Districts. Tournament formats/brackets, number of teams, process for advancement, and competition dates will be the responsibility of the Executive Committee. Locations (central site, neutral site, high seed), start times, etc. may be reserved for Regions and/or Conferences.~~ **Recommendation - strike this entire recommendation**

### **Regarding Mixed-Class Championships -**

Be it resolved, that the Policy and Programs Sub-Committee shall create guidelines that ensure all member schools will have access to a post-season opportunity, in all VHSL-sanctioned activities. The guidelines shall specify that mixed-class tournaments will be governed by the Region of the highest classification (e.g., if class 1, 2, and 3 schools play in a Class 4 tournament, the tournament will be governed by the Class 4 region). Schools having to move up in classification to participate in a mixed-class tournament will be assigned to a conference by VHSL staff (not the alignment committee). **Recommendation - this one works**

### 7. **Standing Committee Reports -**

- A. **Awards** - Dave Kannewurf / Larry Stewart - applications for all awards are available on the website; please remember to meet the deadlines for all awards.
- B. **Conference Review** - Ted Salmon / Pat Ferguson - Note the following changes to the conference: Golf Tournament is on Tuesday afternoon and BOD is the same evening. The Awards banquet is on Thursday night. Visit the website for conference information.
- C. **Exhibitors** - Marilyn Watkins / Bruce Bowen - Bruce will visit vendors at the National Conference. Please share the vendor information with the companies that you work with in your area.
- D. **Leadership Training** - Kevin Adams / Dick Kemper - Fall seminar had 18 attendees and there was an Out-teach in Norfolk. Thank you Steve Suttmiller for organizing the Out-teach class. We will be offering two new LTI classes at the Conference. Summer Institute dates need to be confirmed.
- E. **Membership/Membership Benefits** - Chris Robinson - 165 Active, 170 Lifetime, and 51 Retired memberships. Please review our regional representation in your district.
- F. **Middle School** - Jessica Horning - We are working on creating programs with more involvement from the middle athletic administrators to become more instrumental in the VIAAA. We will again provide a middle school session at the State Conference.
- G. **NIAAA** - Dave Nelson / Bruce Bowen - Five delegate representative have been selected and need to attend the Section 2 and delegate meeting at the National Conference.
- H. **POP Manual** - Tom Dolan / Bruce Phelps - tasked to update the manual for the changes with the new classification.
- I. **Professional Development** - Scott Morris / Jeff Dietze - NADW is July 24 & 25, 2013 in Charlottesville. CAA Exams have been scheduled for January, March and May. Please visit the website for times and locations. We would like to have 100% of the board members CAA certified. Visit the [www.niaaa.org](http://www.niaaa.org) to see the criteria for certification.
- J. **Public Relations** - Rick Lilly / Dean Hubbard - may have picked up some new sponsors

- K. **Publications** – John Williams – thank you to all of contributions to the fall ADmission. The next admission will be sent out in February. Visit the website for the current copy. If you find something in a professional journal worthy of sharing, please share that information for the publication.
- L. **Retired** – Dick Overton – We are looking for mentorships from our retired athletic administrators. There is a facebook page: VARetiredAD's. Please share information with Dick if you have contact information for a retired AD.
- M. **Scholarship** – Steve Heon / Mike Costello – golf tournament generated \$3500 for the scholarship fund. Scholarship information is available on the website under student scholarships.
- N. **Technology** – Tim Wolf / Dan Forgas – the new website is up and running. We have the ability to allow committee chairs to post information to the website. Story boards can be added to everything. If you are interested, please let us know. Email address to add to the website: [viaaal@gmail.com](mailto:viaaal@gmail.com)
- O. **Ways and Means** – Dan Jones / Chris Rollison – don't forget to get your 50/50 ticket.
9. **Unfinished business**
- A. Website – new website is up and running. The web address remains the same. Email address to add to the website: [viaaal@gmail.com](mailto:viaaal@gmail.com)
- B. Golf Tournament Review – great resource for student scholarships. Thank you Steve.
10. **New Business**
- A. Board Positions Reorganization Post Classification Change
11. **Announcements - Turn in meeting evaluation**
- A. Congratulations to Melody Modell, 2013 NIAAA Award of Merit Nominee
- B. Please remember to turn in your contact information sheet to Lisa Corprew. Contact information will be available on the website with home information.
- C. Inclement weather plan – the VIAAA and VHSL websites will be used to post whether we are having a meeting in January in the case of inclement weather.
- D. We are looking for a recommendation for Treasurer. Email Melody Modell if you are interested in submitted an officer application.
- E. Birthdays – Sandy Hadaway
- F. News from Region Representatives
- i. A Regions – No report
- ii. AA Regions – No report
- iii. AAA Regions – No report
- iv. Independent Schools – No report
- C. Meeting Evaluations – please remember to turn in your meeting evaluations forms before leaving.
12. **Adjournment**
- Drawing for 50/50.
  - Regional Reps Remember to:
    - Get 100% membership in your Region = FREE MEMBERSHIP
    - Encourage AD's to join VIAAA and NIAAA
    - Submit award application

*Please turn in your evaluations of today's meeting before you leave; they are important and will be read. Thank you.*

**IMPORTANT DATES REMAINING**

REGION REPS:

*If you cannot attend a BoD meeting, notify the President and send your alternate.*

November 12, 2012, Charlottesville, 9:30am

January 28, 2013, Charlottesville, 9:00am (Past President's Breakfast)

February 11, 2013, location and time TBD (not entire Board of Directors, conference planning)

March 19, 2013, Pre-Conference meeting, time TBD, Waterside, Marriott, Norfolk

March 22, 2013, Annual Business Meeting, time TBD, Waterside, Marriott, Norfolk

March 23, 2013, Post-Board conference meeting, 9:30am

April 29, 2013, Charlottesville, 9:30am