



VIAAA Board of Directors Meeting

Monday, January 23, 2017 at 9:30am.

VHSL Office, Charlottesville, Va.

8:45 a.m.	Professional Development Committee
9:00a.m.	President's Breakfast
12:00 p.m.	2017/18 Conference Review (or at the conclusion of the meeting)

AGENDA

Please silence all cell phones. We will call the meeting to order at 9:30a.m and begin with the Pledge of Allegiance. Pin Check.

Reminder: Members of the Board that are eligible to vote are officers, regional representatives (or alternates), and active past presidents. Region Representative please make packets for anyone absent from meeting. Dan Jones will make sure that all in attendance are wearing a VIAAA pin or apparel. Bruce Bowen will serve as the parliamentarian.

- 1. Call to order/roll call/introductions – Rick Lilly, CAA President** Adams, Beamer, Bowen, Breinig, Carter, Chory, Cole, Coleman, Corprew, Costello, D'Adamo, Dicken, Dietze, Dike, Farrey, Felton, Forgas, Fox, Hadaway, Halsey, Hembach, Heon, Horning, Johnson, Jones, Kemper, Kidd, King, Leach, Leake, Lilly, Makowski, Margheim, Mathews, McNanley, Miller, Modell, Morris, Moss, Nelson, Payne, Peters, Phelps, Phillips, Qualls, Rhoades, Richeson, Ritter, Robinson, Rollison, Sanabria, Sisson, Smith, Williams, C., Williams, J., Wynn

- 2. VHSL Staff** – Bickley, Dolan, Haney, Haun, Hopkins, Knight, Lee, Little, Sisson

Recognition of Past Presidents by Lisa Corprew.

Recognition of Joyce Sisson and her service to the VIAAA and VHSL

a. Mission Moment

From the 11/7 meeting: **What are you thankful for?**

- Thanks to the veterans, and thankful for family, friends and health.
- Time and time to be with people.
- My father who served in Navy and who instilled a work ethic in me. You all are workers and I'm thankful for you!
- For my family and the ability to serve. And, the opportunity to serve this group.
- Thankful to be in education for 20 years. I starting taking pics at the conference and someone saw some ability in me and had faith in me to do the job. I'm also thankful to the jet noise sounds that allows us to have our freedom.

- 3. Minutes – Brad Qualls, CAA Secretary**

Minutes from the November meeting are posted on the website. **Motion to approve November minutes by Dan Jones. Seconded by Sandy Hadaway. Motion passes unanimously.**



2017 VIAAA Conference Theme
People, Purpose and Pride: A Legacy of Service



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4. Treasurer's Report – Steve Heon, CAA Treasurer

Checking: \$51,022.48 Money Market: \$49,533.28 Total: \$100,555.76

Budget requests are due from each committee chair even if no money is needed prior to February 1st. We will use Robinson, Farmer and Cox for our CPA.

5. Officers' Reports –

A. **President** – Rick Lilly, CAA -

Review of Roadmap (technology improvements, LTI classes and certification, new AD's support and resources, strategic planning process with the VHSL, mentoring program) National AD's Conference – other states are dealing with the same challenges as we are in Virginia. Carol Chory inducted into the NIAAA Hall of Fame. Congratulations to Washington and Lee to be recognized for the Quality Program Award. Congratulations to Scott Morris in running for the At-Large position and his campaign.

Membership Review – Received accommodation for maintaining 70% membership. Looking at processing membership with the NIAAA. Rick has been in contact with the NIAAA to help streamline the membership process. Dates for next year October 11, 2017 Fall Membership Doubletree Hotel in Midlothian, October 10th CAA Exams, discussion for the Hall of Fame being moved to late June 2017.

VASSPA Conference- VIAAA will have a booth at the conference to help spread our message to high school principals. Dates are June 25-28.

K&K Insurance- Several states have liability insurance for the officers and Board of Directors. Recommended that we look at accidental insurance as well. Bruce Bowen will research both insurance policies and will report back to the BOD. **Motion made by Lisa Corprew that we move forward and look into obtaining insurance for the BOD for VIAAA business. Seconded by Sandy Hadaway. Motion passes unanimously.**

Athletic Eligibility – School systems are putting in place a mastery situations (grades are an F until.....) Schools need to document when an F is an F and can not be changed and when an F can be changed for mastery situations. Some school divisions are not able to give Incomplete grades.

Strategic Plan – handed out a summary of notes from the Harrisonburg meeting. Discussion about the importance of the strategic plan and input from the stakeholders.

B. **President-Elect** – Chris Robinson, CAA

Regional Reps – should have received email asking for information from all AD's (email addresses, certification, etc.)

C. **Past President** – Lisa Corprew, CAA

Past President's Council – elected award recipients for the conference luncheon this year. **Put forward Dwayne Peters for President Elect. Motion by Dick Kemper, Seconded by Kevin Cole. Motion Passes unanimously.**

D. **Executive Director** – Bruce Bowen, CMAA

Report – See Bruce if you did not receive a shirt last meeting. He attended the National AD Conference, Hosted VIAAA AD Social, completed his three year term on the NIAAA Board of Directors, he was a guest of the US Army High School All American football game, and discussed partners and sponsors for the VIAAA Conference.

- **NIAAA Report** – Dave Nelson, CMAA



VIAAA Board of Directors Meeting

Monday, January 23, 2017 at 9:30am.

VHSL Office, Charlottesville, Va.

NIAAA Award Nominations - Distinguished Service Award - Scott Morris, NFHS Citation - Rick Lilly Frank Kovaleski Award -- Melody Modell, NIAAA Hall of Fame Don Riviere, Sandy Hadaway, Jimmy Jones, Bruce Bowen, State Award of Merit - Rick Lilly

Scott Morris campaign recognition

National Conference is in Phoenix in December.

Send career award information to Chris Rollison.

6. VISAA report - Dick Kemper, CMAA

No report

7. Independent Schools meet separately

8. VHSL Report - Joyce Sisson

Recommend taking all sport and activity information out of the handbook and put online. The handbook would be compliance only. The next Executive Committee Meeting is information only. Looking at moving the Hall of Fame date to late June to help with attendance and possibly having a golf tournament associated with it.

9. Legislative Action - Executive Committee Representatives.

No information discussed.

10. Standing Committee Reports

A. **Awards** - Chris Rollison, CAA / Clyde Metzger, RAA - Region reps need to ask region about career awards and submit to Chris prior to February 1st.

B. **Conference Review**- Michael Payne, CAA / Jeff Berry - March 28-31 VIAAA Conference at Hotel Roanoke, conference information is online at viaaa.org, schedule of events will be posted online by the end of the week. Letter was sent out to the region asking for donations for the conference. Region reps need to ask for donations and door prizes for the conference. Attendees are encouraged to register as soon as possible for event numbers.

C. **Exhibitors** - Larry Kidd / John Fox - 30 vendors as of now. Vendor registration information is on the website.

D. **Leadership Training** - Kevin Adams, CAA/ Dick Kemper, CMAA - March seminar is on the website and 6 LTI courses will be offered at the Richmond Doubletree in Midlothian, State Conference will offer 8 LTI courses

E. **Mentorship Program** - Scott Morris, CAA / Tim Leach, RAA - session at the State Conference (Do I need a mentor, I want to be a mentor)

F. **Membership/Membership Benefits** - Mike Tribus, CAA / Lisa Corprew, CAA - 147 Active members, 253 Lifetime members, 36 Retired members, Total of 436 members

G. **Middle School**- Drew Wynn - planning for Middle School Day (Wednesday) at the State Conference, emails will be sent out to the middle school AD's

H. **POP Manual** - Lisa Corprew, CAA / Scott Morris, CAA - no report



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- I. **Professional Development** - Melody Modell, CAA / Jeff Dietze, CMAA -if anyone is interested in taking the CAA Exam it will be offered at the State Conference. New AD's workshop for this summer is July 19-20.
- J. **Public Relations** - Steve D'Adamo / Micky Swartz - no report
- K. **Publications** - Jessica Horning, CAA / Lisa Spain, CAA - thank everyone for submitting articles for the Admission.
- L. **Retired** - Dick Overton, CMAA / Donna King, CMAA - no report
- M. **Scholarship** - Chris Felton, CAA/Mike Costello, CAA - met yesterday afternoon to discuss applications. 84 applications were submitted and will be presented at the VIAAA Conference.
- N. **Technology** - Matt Pearman / Lisa Corprew, CAA - no report
- O. **Ways and Means** - Dan Jones, CMAA/Joey Richeson, CAA - no report

11. Unfinished business

12. New Business

Coaches Education at JMU this summer associated with their teaching academy. Will earn 3 graduate credit hours. June 26-30. Cost will be around \$800.00-\$1000.00.

13. Announcements -

- Birthdays Announcements
 - Meeting Reminders - see the attached Calendar.
 - News from Region Representatives
 - Be prepared to report on two things:
 - Your region membership and certification
 - Issues in your region and how the VIAAA might be able to better serve your Region
- I. 1A Region - no report
 - II. 2A Region -- no report
 - III. 3A Region -- no report
 - IV. 4A Region - 4A East will need an alternate and a name will be submitted.
 - V. 5A Region -- no report
 - VI. 6A Region - 6A North is beginning the push for getting more members attending the State Conference. Will request door prizes from each conference as well. Will work on VIAAA reps for next year. Talk of elimination of freshmen sports and adding activity fees in Fairfax County.
 - VII. Independent Schools - Northern Region Stephanie Kormora, TW Johnson, and John Hall passed the CAA Exam at the National Conference

14. Adjournment at 11:59am Motion by Trevor Coleman and seconded by Sandy Hadaway.

- a. Drawing for the 50/50 raffle.



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Meeting Evaluations

Please remember to complete your electronic meeting evaluation. A meeting evaluation link will be emailed to you at the conclusion of the meeting. <http://goo.gl/forms/DWnF9s73fa>

2016-17 VIAAA Board of Directors Meeting Dates

Officer Meeting Dates

Wednesday, July 13, 2016	Lake Anna	1 p.m.
Thursday, July 14, 2016	Lake Anna	8 a.m.
Sunday, September 18, 2016	English Inn, Charlottesville	4 p.m.
Sunday, November 6, 2016	English Inn, Charlottesville	4 p.m.
Sunday, January 22, 2016*	English Inn, Charlottesville	1 p.m.
	Past President's Meeting	4 p.m.
	Past President's Dinner	7 p.m.
Tuesday, March 28, 2017	Pre-Conference Officers, Roanoke	9:00a.m.
Sunday, May 7, 2017	Charlottesville	4 p.m.

Board of Director's Meeting Dates

Monday, September 19, 2016	VHSL League Office, Charlottesville	9:30 a.m.
Monday, November 7, 2016	VHSL League Office, Charlottesville	9:30 a.m.
Monday, January 23, 2017	VHSL League Office, Charlottesville	9:30 a.m.
Past President's Breakfast (Snow Date: January 30, 2017)		
Monday, February 6, 2017	Conference Meeting if necessary, site TBD	
Tuesday, March 28, 2017	Pre-Conference BOD, Roanoke	6:00p.m.
Friday, March 31, 2017	Annual Business Meeting, Roanoke	10:45a.m.
Saturday, March 31, 2017	Post Conference BOD, Roanoke	3:30p.m.
Monday, May 8, 2017	VHSL League Office, Charlottesville	9:30 a.m.

Executive Committee Meeting Dates

Wednesday, September 21, 2016	Executive Committee
Wednesday, October 12, 2016	Hall of Fame
Thursday, October 13, 2016	Group Boards/Membership
Wednesday, December 7, 2016	Executive Committee
Wednesday, February 15, 2017	Executive Committee
Thursday, March 9, 2017	Group Boards
Friday, March 10, 2017	Membership



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Thursday, May 4, 2017

Executive Committee

Summer Institute

Tuesday, July 12, 2016

English Inn, Charlottesville

NADW Dates

Wednesday, July 20 - Thursday, July 21, 2016, VHSL Office, Charlottesville

Golf Tournament Date

Wednesday, October 12, 2016, Old Trail Golf Course, 5494 Golf Drive,
Crozet, VA, 22932

Conference Dates

December 10-13, 2016 in Nashville, Tennessee at the Gaylord Opryland Hotel

2017 Annual VIAAA State Conference

Tuesday, March 28 - Friday March 31, 2017.

Hotel Roanoke, Roanoke, Va.

CAA Test Dates

Wednesday, July 20, 2016, English Inn, Charlottesville

Wednesday, October 12, 2016, VHSL Office, Charlottesville

Monday, January 23, 2017, VHSL Office, Charlottesville

Friday, March 31, 2017, Hotel Roanoke, Va. 3:00-5:00.