



VIAAA Board of Directors Meeting

Monday, November 7, 2016 at 9:30am.
VHSL Office, Charlottesville, Va.

8:45 a.m.	Professional Development Committee
12:00 p.m.	2017/18 Conference Review (or at the conclusion of the meeting)

AGENDA

Please silence all cell phones. We will call the meeting to order at 9:30a.m and begin with the Pledge of Allegiance. Pin Check.

Reminder: Members of the Board that are eligible to vote are officers, regional representatives (or alternates), and active past presidents. Region Representative please make packets for anyone absent from meeting. Dan Jones will make sure that all in attendance are wearing a VIAAA pin or apparel. Bruce Bowen will serve as the parliamentarian.

1. Call to order/roll call/introductions – Rick Lilly, CAA President

Adams, Beamer, Bowen, Coleman, Corprew, Costello, D'Adamo, Dicken, Dietze, Dike, Dolan, Felton, Forgas, Fox, Hadaway, Haun, Heon, Horning, Jones, Kemper, Kidd, Lilly, Mathews, Modell, Morris, Moss, Nelson, Overton, Pearman, Peters, Qualls, Ritter, Robinson, Sanabria, Sisson, Smith, Tribus, Williams, Wynn

a. Mission Moment

From the 9/19 meeting:

“Over my years the people you get to know and the relationships is the most wonderful thing... the encouragement means so much...”

“The supporting cast that you have behind you with the viaaa... you have them behind you making sure you look good... that’s what the viaaa does for you...”

“Parent meeting was great and got it from the state conference.. seeing the pride in the students was so important...”

In the end:

“Your professionalism and each of you have a positive impact on thousands of students.. kids are better people because of what you do”

2. Minutes – Brad Qualls, CAA Secretary – minutes from the September meeting are posted on the VIAAA website. Motion to approve by Dick Kemper and second by Sandy Hadaway – Minutes passed.

3. Treasurer’s Report – Steve Heon, CAA Treasurer – Money Market \$49,514.61, Checking \$52,134.33, Total \$101,648.94. Budget requests from all committee chairs need to be submitted to Steve Heon by February 1st. Even if you are not requesting a budget, please submit request reflecting \$0.00

4. Officers’ Reports –



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- A. **President** – Rick Lilly, CAA -- Reviewed the Road Map (Technology Improvements, Digital Library, Conference Location, Mentorship Program, Strategic Plan). Reviewed the meeting dates (attached). Point of emphasis is having a full year schedule from the committee chairs.
 - B. **President-Elect** – Chris Robinson, CAA – updated BOD directory, utilizing the regional reps to streamline the communications with the AD's in the state, encouraged regional reps to send out VHSL Governance Survey after today's meeting.
 - C. **Past President** – Lisa Corprew, CAA – No Bylaw updates. Pictures of BOD members are posted on the website. AD of the Year nomination packets are due by December 1st to Melody Modell. Lisa Corprew is currently accepting applications for the President-Elect position, which are due on December 1.
 - D. **Executive Director** – Bruce Bowen, CMAA – represented the VIAAA at the Hall of Fame banquet. The VIAAA Golf Tournament at Old Trail went well.
Partner Update – currently working with corporate partners and vendors for the state conference. Polo shirts were distributed (Designing Memories/Scholastic Sports donated to the VIAAA). All-American Publishing will publish the ADmission online newsletter. State door prizes will be handed out at the Business Meeting on Tuesday afternoon in Nashville – we will give a gift basket valued at \$250.00. Scott Morris will be running for a spot on the NIAAA BOD at the Conference. The VIAAA Social will be on Monday 12/12 from 8-11pm at the Gaylord Opryland Hotel. Carol Chory will be inducted in the NIAAA Hall of Fame at the Conference.
 - **NIAAA Report** – Dave Nelson, CMAA – NIAAA Award of Merit ballots were passed out for voting. Encouraged AD's to attend the National Conference. Concerns about AD's not being members of the VIAAA as a professional association/organization – encouraged Regional Representatives to join the VIAAA.
5. **VISAA report - Dick Kemper, CMAA** – Currently looking at transfer students who are repeating a grade and reviewing age rules and senior repeat rule. VISAA will pay for their AD's to be a member of the VIAAA and will send out letters to the head of the schools to encourage Independent School AD's to join the VIAAA.
6. **Independent Schools meet separately**
7. **VHSL Report – Joyce Sisson, Tom Dolan, Billy Haun**
Tom Dolan - Governance Survey – need to educate ourselves on the governance options. Options were discussed with the Board of Directors. 86 out of 316 schools have completed the survey. The survey closes on Wednesday of this week – a discussion about extending the survey deadline would give the Executive Committee and VHSL information from more schools. The survey link is posted on the VHSL website.
Joyce Sisson – deadline for the submission of legislation is November 9th. District scheduling will be a first vote item. Governance will be a topic of discussion at the Executive Committee Meeting. Expected to receive a quarter rule change for 1A for basketball. Report conference and region events scores to Mike McCall in the To: line, do not CC him. Strategic Planning Survey will go out this week. Clarification on the emphasis on the baseball pitch count rule is a



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safety rule. Online ticketing is available for field hockey and cross-country State Championships.

8. Legislative Action – Executive Committee Representatives.

9. Standing Committee Reports

- A. **Awards** – Chris Rollison, CAA / Clyde Metzger, RAA – longevity and career awards (every 5 years) need to be submitted
- B. **Conference Review**– Scott Morris CAA – Registration for The Hotel Roanoke is posted on the website, registration packet will be published this week, remind the region reps to have a door prize for the Annual Business Meeting at the State Conference. A trip to Virginia Tech has been arranged.
- C. **Exhibitors** – Larry Kidd / John Fox – 10 confirmed exhibitors and another 12 that are interested. Please send an email of any potential exhibitors to Larry Kidd.
- D. **Leadership Training** – Kevin Adams, CAA/ Dick Kemper, CMAA – Fall Seminar was held in October with a total of 45 registered attendees for 6 classes. There will be 8 classes offered at the State Conference.
- E. **Mentorship Program** – Scott Morris, CAA / Tim Leach, RAA – plans to have a mentorship manual after January 1st.
- F. **Membership/Membership Benefits** – Mike Tribus, CAA / Lisa Corprew, CAA – 129 Active Members, 249 Lifetime Members , 33 Retired Members – Total Members 411.
- G. **Middle School**– Drew Wynn – organizing the middle school portion of the State Conference
- H. **POP Manual** – Lisa Corprew, CAA / Scott Morris, CAA – no updates
- I. **Professional Development** – Melody Modell, CAA / Jeff Dietze, CMAA – sent a letter out to non-certified athletic administrators. Plan on following up vial email to encourage professional development. CAA Exam is now online – Dates are January 23rd and March 31st. Encouraged all BOD members to be CAA certified.
- J. **Public Relations** – Steve D’Adamo / Micky Swartz – make sure the email addresses are correct for BOD members.
- K. **Publications** – Jessica Horning, CAA / Lisa Spain, CAA – ADmission will be coming out soon via online. Need help getting articles in a timely manner.
- L. **Retired** – Dick Overton, CMAA / Donna King, CMAA – thankful for keeping the cost down for the conference.
- M. **Scholarship** – Chris Felton, CAA/Mike Costello, CAA – Scholarship information was sent out via email and is also on the VIAAA website. Applications are due on January 9th.
- N. **Technology** – Matt Pearman / Lisa Corprew, CAA – take advantage of the communication availability on the website. Contact Matt Pearman if you need access to edit the webpage. Have a new twitter @VIAAA95
- O. **Ways and Means** – Dan Jones, CMAA/Joey Richeson, CAA – 50/50 raffle that goes towards the scholarship fund.



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10. Unfinished business

Dave Nelson NIAAA State Award of Merit will be presented to Rick Lilly at the State Conference Luncheon.

11. New Business

12. Announcements -

- > Birthdays Announcements
- > Meeting Reminders - see the attached Calendar.
- > News from Region Representatives
 - o Be prepared to report on two things:
 - Your region membership and certification
 - Issues in your region and how the VIAAA might be able to better serve your Region
- I. 1A Region - East -- 12 AD's are current members, certifications of AD's are trickling in and will be reported at the January meeting. West - 10 AD's are current members with 8 being certified.
- II. 2A Region - East - 18 AD's are current members, 14 are certified. West - still working on member numbers and certification
- III. 3A Region - West - 8 AD's are certified. East - no report
- IV. 4A Region - East - 23 AD's are current members, 16 are certified. West - 14 AD's are current members
- V. 5A Region - South - 23 AD's are current members. North - no report
- VI. 6A Region - South - will report in January. North - 19 AD's are current members, 19 are certified. Applications are being submitted for new members. Looking at regional tournament advancement for the next cycle. Please send any ideas to Jimmy Sanabria.
- VII. Independent Schools - North - have unique issues in multi-state conferences. Have some AD's taking the CAA Exam this year. Database with courses and certifications for AD's are being compiled.

13. Adjournment at 12:01

- a. Drawing for the 50/50 raffle.

Meeting Evaluations

Please remember to complete your electronic meeting evaluation. A meeting evaluation link will be emailed to you at the conclusion of the meeting. <http://goo.gl/forms/DWnF9s73fa>

2016-17 VIAAA Board of Directors Meeting Dates



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Officer Meeting Dates

Wednesday, July 13, 2016	Lake Anna	1 p.m.
Thursday, July 14, 2016	Lake Anna	8 a.m.
Sunday, September 18, 2016	English Inn, Charlottesville	4 p.m.
Sunday, November 6, 2016	English Inn, Charlottesville	4 p.m.
Sunday, January 22, 2016*	English Inn, Charlottesville	1 p.m.
	Past President's Meeting	4 p.m.
	Past President's Dinner	7 p.m.
Tuesday, March 28, 2017	Pre-Conference Officers, Roanoke	9:00a.m.
Sunday, May 7, 2017	Charlottesville	4 p.m.

Board of Director's Meeting Dates

Monday, September 19, 2016	VHSL League Office, Charlottesville	9:30 a.m.
Monday, November 7, 2016	VHSL League Office, Charlottesville	9:30 a.m.
Monday, January 23, 2017	VHSL League Office, Charlottesville	9:30 a.m.
	Past President's Breakfast (Snow Date: January 30, 2017)	
Monday, February 6, 2017	Conference Meeting if necessary, site TBD	
Tuesday, March 28, 2017	Pre-Conference BOD, Roanoke	6:00p.m.
Friday, March 31, 2017	Annual Business Meeting, Roanoke	10:45a.m.
Friday, March 31, 2017	Post Conference BOD, Roanoke	3:30p.m.
Monday, May 8, 2017	VHSL League Office, Charlottesville	9:30 a.m.

Executive Committee Meeting Dates

Wednesday, September 21, 2016	Executive Committee
Wednesday, October 12, 2016	Hall of Fame
Thursday, October 13, 2016	Group Boards/Membership
Wednesday, December 7, 2016	Executive Committee
Wednesday, February 15, 2017	Executive Committee
Thursday, March 9, 2017	Group Boards
Friday, March 10, 2017	Membership
Thursday, May 4, 2017	Executive Committee

Summer Institute

Tuesday, July 12, 2016	English Inn, Charlottesville
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NADW Dates



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Wednesday, July 20 - Thursday, July 21, 2016, VHSL Office, Charlottesville

Golf Tournament Date

Wednesday, October 12, 2016, Old Trail Golf Course, 5494 Golf Drive,
Crozet, VA, 22932

Conference Dates

December 10-13, 2016 in Nashville, Tennessee at the Gaylord Opryland Hotel

2017 Annual VIAAA State Conference

Tuesday, March 28 - Friday March 31, 2017.
Hotel Roanoke, Roanoke, Va.

CAA Test Dates

Wednesday, July 20, 2016, English Inn, Charlottesville
Wednesday, October 12, 2016, VHSL Office, Charlottesville
Monday, January 23, 2017, VHSL Office, Charlottesville
Friday, March 31, 2017, Hotel Roanoke, Va. 3:00-5:00.