

VIAAA Board of Directors Meeting Agenda  
Monday, May 8, 2017  
VHSL Office

Board members eligible to vote are officers, regional representatives/alternates, and active past presidents. Region representatives can make packets for anyone absent. Kevin Cole will serve as Parliamentarian.

1. Call to Order/roll call/introductions – Chris Robinson, President – **Kevin Adams, Rusty Beamer, Bruce Bowen, Joe Breinig, Kevin Cole, Trevor Coleman, Lisa Corprew, Jeff Dietze, Tom Dolan, Kenny Edwards, Derek Farrey, Chris Felton, Sandy Hadaway, Dave Hembach, Steve Heon, Jessica Horning, Dan Jones, Larry Kidd, Rick Lilly, Greg Margheim, Lee Martin, Darrin Mathews, Scott Morris, Sallie Moss, Dave Nelson, Mike Payne, Dwayne Peters, Brad Qualls, Ryan Ritter, Chris Robinson, Chris Rollison, Jimmy Sanabria, Greg Shedd, Mike Tribus,**
2. Minutes – Brad Qualls, Secretary – **minutes for the Business Meeting and the End of Conference BOD meeting are posted on the VIAAA website.**
3. Treasurer’s Report – Steve Heon, Treasurer – **Checking \$63,449.79, Money Market \$49,557.71 Total – \$113,007.50**
4. Officers’ Report –
  - A. Presidents Report – Chris Robinson –
    - **Clarification of how service awards should be given out (service as an AD or service in the VIAAA) – Bruce Bowen has been tasked to reach out to the Past Presidents to get feedback**
    - **Strategic Plan Review – 3 year roadmap. A committee will be formed to help review and give input to the strategic plan. The VHSL Strategic Plan will be a good foundation to use. A plan should be in place by the November meeting for BOD approval.**
    - **Thanked Scott Morris and Sandy Hadaway for their leadership in the State Conference this year.**
    - **Executive Director Review – Bruce Bowen will renew his role as the Executive Director. A review of Bruce’s efforts will be reviewed at the Officer’s Retreat**
    - **Officer’s Retreat will be 7/17-7/18 – encourage BOD to reach out to Chris Robinson if anything needs to be reviewed or discussed.**
    - **Makeup of the BOD for future years will look different due to the VHSL realignment. Each “NEW” Region will need to select a Region Representative and submit the names to Dwayne Peters by June 15<sup>th</sup> (end of the school year). Regions 1A, 2C, and 4B for next year are currently vacant. Motion made by**

**Chris Robinson to approve the BOD makeup for each region to have a representative on the Board beginning 2017-2018 school year. Seconded by Mike Tribus Passed 18-0-1 (Dolan)**

- B. President-Elect – Dwayne Peters
  - **2 committee chair positions are open – Public Relations, Professional Development, Retirees was open but was filled by Bob Stratton.**
- C. Past President – Rick Lilly
  - **Continue to update the POP Manual once the Strategic Plan is reviewed. We will be utilizing the Independent Schools and VHSL Strategic Plans to help with the VIAAA Plan.**
- D. Executive Director – Bruce Bowen
  - **Information was passed out about Bruce’s efforts this past year. He will attend the Section 2 Meeting in Ohio in June, the National Executive Directors Council in July, the Officer’s Retreat, and the New AD’s Workshop. Bruce promoted the New AD’s Workshop and tasked the Region reps to encourage new AD’s from their Region to attend. Served on the VHSL Hall of Fame Selection Committee. Need to continue to seek Partners for the VIAAA and tasked Regional Representatives to do the same.**
  - **Discussion about Certification for AD’s within the State and discussing with the Superintendents and VDOE about the importance of AD Certification. Straw vote taken to have the Executive Director start the conversation with Superintendents, School Board Offices, and the VDOE. The vote showed that Bruce should pursue the conversations.**
- E. NIAAA Liason – Dave Nelson
  - **Encouraged BOD to attend the National Conference in Phoenix in December 2017 and San Antonio 2018.**

5. VISAA Report – Dick Kemper – **no report**

6. Independent Schools meet separately

7. VHSL Report – Tom Dolan – **Financial Standpoint of the VHSL-- \$100,000-\$300,00 deficit for the year. The number is based on the collection of sponsorship money. The UVA Darden School conducted a study on the VHSL finances and they found that the VHSL gives back a significant amount in reimbursements to team travel and we charge minimal membership dues in comparison to other states. Ex. VHSL paid out \$100,000+ in basketball travel. June Specialty Executive Committee Meeting will address State Formats for the upcoming year to help provide clarity. School Sports Committees will be made up of coaches, AD’s, and officials starting next year. There**

**will be 6 committees for next year (field hockey, volleyball, boys basketball, girls basketball, wrestling, soccer, and baseball). Emergency Legislation that will be coming up – elimination the Principal's verification form in wrestling and the elimination of future emergency legislation opportunities unless it is for safety issues or NFHS amended items.**

8. Legislative Action – Executive Committee Representatives
9. Standing Committee Reports
  - A. Awards – Chris Rollison, Clyde Metzger – **no report**
  - B. Conference Review – Michael Payne, Jeff Berry – **thanks to the conference committee. An online survey for feedback about the conference was sent out. 166 people attended the conference. 2018 dates -- March 20-23 at the Hotel Roanoke. Encouraged to make reservations early next year to ensure that hotel rooms are available.**
  - C. Exhibitors – Larry Kidd, John Fox – **66 were at this year's conference.**
  - D. Leadership Training – Kevin Adams, Dick Kemper – **Summer Institute is 7/11 with 8 courses being offered, Fall Seminar is schedule for 10/10 in Richmond in conjunction with the VHSL Meetings. Registration forms are posted online at the VIAAA website.**
  - E. Mentorship Program – Scott Morris, Tim Leach – **still in need of mentors and mentees**
  - F. Membership – Mike Tribus, Lisa Corprew – **148 Active, 254 Lifetime, 36 Retired members. 15 Active registrations from the Conference**
  - G. Middle School – Andrew Wynn – **great discussion from conference**
  - H. POP Manual – Lisa Corprew, Scott Morris – **no report**
  - I. Professional Development – Melody Modell, Jeff Dietze – **dates are below for the CAA Exam. 2 AD's took the CAA Exam at the State Conference and both passed. Region Reps are encouraged to consider hosting a CAA Exam in their area. The New AD's Workshop was promoted and discussed and information is posted on the VIAAA website.**
  - J. Publications - Jessica Horning– **if anyone is interested in publishing articles, please send to Jessica by the end of the week**
  - K. Public Relations – **no report**
  - L. Retired – Bob Stratton – **no report**
  - M. Scholarship – Chris Felton – **scholarships were presented at the conference. Recipients were reminded to send in their letters to get the checks sent to their school.**

N. Technology – Matt Pearman, Lisa Corprew – **updated dates for next year on the website. If anyone sees information that needs to be updated, please send it to Matt or Lisa.**

O. Ways and Means – Dan Jones, Joey Richeson – **no report**

10. Unfinished Business

11. New Business

A. National Conference

- i. December 9-12, 2017 in Phoenix, AZ at the Convention Center Hyatt Regency
- ii. December 15-18, 2018 in San Antonio, TX at Marriott Hotels
- iii. December 14-17, 2019 in National Harbor, MD
- iv. December 12-15, 2020 in Tampa, FL

B. State Conference

- i. March 20-23, 2018 at Hotel Roanoke
- ii. April 2- 5, 2019 and March 24-27, 2020 in Norfolk, VA Waterside Marriott

12. Announcements

- **Fairfax County DSA's are creating an AD's Organization, which will need help from the VIAAA and hope to encourage more participation in the VIAAA.**
- **Lisa Corprew is a new member of the NIAAA Publications Committee. If you have an article that you want to submit for publication, please send to Lisa.**
- **Questions about Region names for the 2017-2018 school year. The number and letter from each region needs to be incorporated in the names of the region for next year. Ex. 6D North Region**
- **NIAAA Golf Tournament Hole Sponsorship was requested for \$300.00 by Sandy Hadaway. Clarification that the sponsorship is pre-approved and Sandy needs to get with Steve Heon to get the check.**

13. Adjournment 10:43am

## **2017-18 VIAAA Board of Directors Meeting Dates**

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### **Officer Meeting Dates**

Monday, July 17, 2017	Lake Anna	1 p.m.
Tuesday, July 18, 2017	Lake Anna	8 a.m.
Sunday, September 17, 2017	English Inn, Charlottesville	4 p.m.
Sunday, November 5, 2017	English Inn, Charlottesville	4 p.m.
Sunday, January 21, 2018*	English Inn, Charlottesville	2 p.m.

	Past President's Meeting	4 p.m.
	Past President's Dinner	7 p.m.
Tuesday, March 20, 2018	Pre-Conference Officers, Roanoke	9:00a.m.
Sunday, May 6, 2018	Charlottesville	<u>4 p.m.</u>

### **Board of Director's Meeting Dates**

Monday, September 18, 2017	VHSL League Office, Charlottesville	9:30 a.m.
Monday, November 6, 2017	VHSL League Office, Charlottesville	9:30 a.m.
Monday, January 22, 2018	VHSL League Office, Charlottesville	9:00 a.m.
	Past President's Breakfast (Snow Date: January 29/30, 2018)	
Monday, February 5, 2018	Conference Meeting if necessary, site TBD	
Tuesday, March 20, 2018	Pre-Conference BOD, Roanoke	6:00 p.m.
Friday, March 23, 2018	Annual Business Meeting, Roanoke	10:45a.m.
Friday, March 23, 2018	Post Conference BOD, Roanoke	3:30 p.m.
Monday, May 7, 2018	VHSL League Office, Charlottesville	9:30 a.m.

### **Executive Committee Meeting Dates**

Sunday, June 25, 2017	Hall of Fame
Wednesday, September 20, 2017	Executive Committee
Wednesday, October 11, 2017	Group Boards/Membership
Wednesday, January 24, 2018	Executive Committee
Thursday, March 8, 2018	Group Boards
Friday, March 9, 2018	Membership
Thursday, May 3, 2018	Executive Committee

### **Summer Institute**

Tuesday, July 11, 2017	VHSL Office, Charlottesville
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### **NADW Dates**

Wednesday, July 19, 2017, VHSL Office, Charlottesville  
 Thursday, July 20, 2017, Fluvanna HS

### **Golf Tournament Date**

Tuesday, October 10, 2017, Course TBD, Richmond, VA

### **Conference Dates**

December 9-12, 2017 in Phoenix, AZ

### **2018 Annual VIAAA State Conference**

Tuesday, March 20 - Saturday, March 24, 2018.  
 Hotel Roanoke, Roanoke, VA

### **CAA Test Dates**

Wednesday, July 19, 2017, Charlottesville, English Inn, 10 AM

Tuesday, October 10, 2017, Richmond Doubletree, 9 AM  
Monday, January 22, 2018, Charlottesville  
Friday, March 23, 2018, Hotel Roanoke, 3:00-5:00 PM