



VIAAA Board of Directors Meeting Agenda
Monday, September 18, 2017
VHSL Office

Board members eligible to vote are officers, regional representatives, and active past presidents. Region representatives can make packets for anyone absent. Kevin Cole will serve as Parliamentarian.

1. Call to Order/roll call/introductions – Chris Robinson, President
Adams, Beamer, Bolt, Bowen, Breinig, Brown, Burley, Carter, Cole, Coleman, Conte, Corprew, Costello, Dike, Dolan, Edwards, Farrey, Felton, Hadaway, Halsey, Hembach, Heon, Hiserman, Johnson, Jones, Kemper, Kidd, Makowski, Matthews, Morris, Moss, Nelson, Parsons, Patterson, Payne, Peters, Qualls, Richeson, Ritter, Robinson, Sanabria, Tribus, Tyson, Williams, Wynn
2. Minutes – Brad Qualls, Secretary – minutes are posted
3. Treasurer’s Report – Steve Heon, Treasurer Checking -\$45,257.80 Money Market-\$49,582.77 Total 94,840.57
4. Officers’ Report –
 - A. Presidents Report – Chris Robinson
 - Reviewed dates for our future meetings and VIAAA/NIAAA Conferences.
 - New AD’s Workshop report was given. Dates are July 18 and 19 2018 at the VHSL offices and Fluvanna High School.
 - Spoke about Bruce Bowen and his importance to the VIAAA and the Executive Director position. Mentioned working on a transition plan for the Executive Director replacement for Bruce Bowen in two years.
 - Recognized Sandy Hadaway for being selected for NIAAA Hall of Fame.
 - Report of the Officers Retreat from July – Mentor Program – Scott Morris and Tim Leach are co-chairs. Mentor Handbook is a continuing project and available for mentors. Contact Scott or Tim if you want to be or know someone who may need a mentor. Regional reps need to promote the Mentorship program at Regional meetings.
 - VHSL Foundation has 7 Board members with one being from the VIAAA. If anyone is interested in being on the Foundation Board, contact Chris Robinson.

-Regions will be asked to have AD's selected for the VHSL Sportsmanship Committee. Each region may be asked to have a sportsmanship day with expectations and a curriculum for our students, spectators, and coaches. The VHSL Foundation has been asked to help with the sportsmanship initiative of the VHSL. The VIAAA Board supported this initiative.

B. President-Elect – Dwayne Peters

- Reviewed emails that have been sent out (Regional Reps, BOD Email List) Email any changes or updates to Dwayne Peters.
- New Regional Reps will get their picture taken at today's meeting.
- Regional Reps needs to ask each AD in their Region who is a member of the VIAAA and their certification. Bring this information for the November 6th meeting.
- Greg Wade from Radford will be the Region 2C Representative
- Professional Development Chair is vacant. If anyone is interested, email Dwayne Peters.
- Encourage new AD's to attend the new AD's Workshop in July.
- Email Dwayne Peters if anyone is interested in the President Elect position for next year by October 1, 2017.

C. Past President – Rick Lilly – no report

D. Executive Director – Bruce Bowen

- Reviewed the President Elect Position – 3 year position (President Elect, President, Past President)
- Handed out Executive Director Report and reviewed the Section 2 meeting from this summer
- Asked for sizes for the Scholastic Sports sponsored pullover
- Reviewed VIAAA Corporate Sponsors and promoted the ADmission online format
- Presented a National Executive Director's Conference report

E. NIAAA Report – Dave Nelson

- Passed out the VIAAA State Award of Merit ballot
 - Announced Sandy Hadaway being inducted in the Hall of Fame and Scott Morris for getting the Distinguished Service Award at the NIAAA Conference in Phoenix in December 2018.
- Nominations for the following awards were presented:
- NIAAA Distinguished Service Award – Lisa Corprew
 - NFHS Citation nomination – Bob Stratton
 - Frank Kovaleski Professional Award – Melody Modell
 - NIAAA Hall of Fame Nominations - 1977-Present Bruce Bowen for the NIAAA Hall of Fame Award, Don Riviere and Jimmy Jones for Prior to 1977

-Virginia is a dual member state – an issue that has risen is that many people have become a VIAAA lifetime member. VIAAA Lifetime members need to still register to be a NIAAA member each year.

-NIAAA Liaison position will be vacant in three years. If anyone is interested, contact Dave Nelson.

5. VISAA Report – Dick Kemper

-Reviewed Officers Retreat goals – restructuring budget process, formalizing a fundraising plan for the association, VISAA Executive Director term of office is nearing an end, reviewed the VISAA Executive Director job responsibilities and salary, reviewed the VISAA Executive Committee structure and expectations, looking at finalizing changes in eligibility requirements (semester rule, limit the amount varsity seasons per athlete)

6. Independent Schools meet separately

7. VHSL Report – Tom Dolan

-Sportsmanship email about racial slurs that was sent to all schools was discussed. The warning to the school is a strong message being sent in the community and schools that the VHSL does not support or encourage the use of racial slurs. Details from the OCR case in California were presented for informational purposes

-Tennis substitution rule – 4 criteria – ordinals can not get lower for substitutions, principals can approve illness or injury, weather delay that creates a situation for students with scheduling, a player can not default earlier in the day and play later in the day.

-Policy and Program Committee – going to ask thoughts about Sectional/Super-Regional competition

-Volleyball – host at your school in quarter and semi finals

-Basketball – host in the high seed area but not at your school for the quarter and semi finals

-Bracketing for the state tournaments – Regional champions will always host if playing a regional runner-up team in the state tournament. In the past, it was based on the position of the bracket (top).

8. Legislative Action – Executive Committee Representatives

9. Standing Committee Reports

A. Awards – Chris Rollison – AD of the Year (due 12/1), Career Award (due 1/1), and 5,10,15 Regional Award of Merit (due 1/1)– contact Chris if you are in line for a career award. Nominations

- B. Conference Review – Michael Payne, Jeff Berry – adjust schedules to accommodate events at the conference, membership survey for sessions, March 20-23, 2018 at the Hotel Roanoke. Golf Tournament on Tuesday at noon. Make reservations early for the hotel. Will meet this afternoon to review the post-conference surveys from 2017 and will address any issues/feedback/timelines. Regional reps will be reminded to present a door prize at the Business Meeting at the conference. Regions will also be asked for donations to help fund the conference.
- C. Exhibitors – Larry Kidd, John Fox – If anyone is interested in being an exhibitor, contact Larry or John.
- D. Leadership Training – Kevin Adams, Dick Kemper – course offerings will be put together and finalize the schedule. We are offering the Foundation courses more frequently. Some courses will go to an every other year rotation. LTI 633 and LTI 726 will be offered for the first time at the VIAAA Conference. In January 2019, LTI 503 will be required to get CAA certification. LTI 510 will be required to get a CMAA certification. LTI 501, 502, and 504 are offered online. Oral presentations are now available for a CMAA certification. Contact Kevin if you are interested in other courses being offered. The NIAAA website was reviewed
- E. Mentorship Program – Scott Morris, Tim Leach – Need mentors and recommendations for any AD's who may need a mentor. Regional reps need to promote the mentor program at the next regional meeting
- F. Membership – Mike Tribus, Lisa Corprew – VIAAA Active 83, Lifetime 274, Retired 31 for a total of 388. NIAAA Active 108, Lifetime 3 – numbers are not confirmed for the NIAAA.
- G. Middle School – Andrew Wynn – strong focus on getting a good network to get involved with the VIAAA and VIAAA Conference. Middle School VIAAA Service Award is posted on the website.
- H. POP Manual – Lisa Corprew, Scott Morris – need to update the regional representatives in the POP Manual. AD of the Year Award Nominations need to be submitted by 10/1
- I. Professional Development – Jeff Dietze
- J. Public Relations – Lucas Brown -- Tebow Bill was mentioned with changes being made with new governor.
- K. Publications – Jessica Horning, Lisa Makowski – Newsletter is posted online
- L. Retired – Bob Stratton - -send any retired AD's email addresses to Dwayne Peters
- M. Scholarship – Chris Felton – application will be on the website. Will be posted on the website by the October VHSL meetings. 6 scholarships are awarded at the VIAAA Conference. Looking for getting a sponsor for the scholarships for upcoming years. Scholarship Committee chooses students to be nominated for the NIAAA Scholarships.
- N. Technology – Matt Pearman, Lisa Corprew – Contact Lisa or Matt if any information on the website needs to be updated or changed.

O. Ways and Means – Dan Jones, Joey Richeson – 50/50 raffle for VIAAA scholarships.

10. Unfinished Business

11. New Business

A. National Conference

- i. December 9-12, 2017 in Phoenix, AZ at the Convention Center Hyatt Regency
- ii. December 15-18, 2018 in San Antonio, TX at Marriott Hotels
- iii. December 14-17, 2019 in National Harbor, MD
- iv. December 12-15, 2020 in Tampa, FL

B. State Conference

- i. March 20-23, 2018 at Hotel Roanoke
- ii. April 2- 5, 2019 and March 24-27, 2020 in Norfolk, VA Waterside Marriott

12. Announcements

2017-18 VIAAA Board of Directors Meeting Dates

Officer Meeting Dates

Monday, July 17, 2017	Lake Anna	1 p.m.
Tuesday, July 18, 2017	Lake Anna	8 a.m.
Sunday, September 17, 2017	English Inn, Charlottesville	4 p.m.
Sunday, November 5, 2017	English Inn, Charlottesville	4 p.m.
Sunday, January 21, 2018*	English Inn, Charlottesville	2 p.m.
	Past President's Meeting	4 p.m.
	Past President's Dinner	7 p.m.
Tuesday, March 20, 2018	Pre-Conference Officers, Roanoke	9:00a.m.
Sunday, May 6, 2018	Charlottesville	4 p.m.

Board of Director's Meeting Dates

Monday, September 18, 2017	VHSL League Office, Charlottesville	9:30 a.m.
Monday, November 6, 2017	VHSL League Office, Charlottesville	9:30 a.m.
Monday, January 22, 2018	VHSL League Office, Charlottesville	9:00 a.m.
	Past President's Breakfast (Snow Date: January 29/30, 2018)	
Monday, February 5, 2018	Conference Meeting if necessary, site TBD	
Tuesday, March 20, 2018	Pre-Conference BOD, Roanoke	6:00 p.m.
Friday, March 23, 2018	Annual Business Meeting, Roanoke	10:45a.m.
Friday, March 23, 2018	Post Conference BOD, Roanoke	3:30 p.m.
Monday, May 7, 2018	VHSL League Office, Charlottesville	9:30 a.m.

Executive Committee Meeting Dates

Sunday, June 25, 2017	Hall of Fame
Wednesday, September 20, 2017	Executive Committee
Wednesday, October 11, 2017	Group Boards/Membership
Wednesday, January 24, 2018	Executive Committee
Thursday, March 8, 2018	Group Boards
Friday, March 9, 2018	Membership
Thursday, May 3, 2018	Executive Committee

Summer Institute

~~Tuesday, July 11, 2017~~ ————— ~~VHSL Office, Charlottesville~~

NADW Dates

~~Wednesday, July 19, 2017, VHSL Office, Charlottesville~~

~~Thursday, July 20, 2017, Fluvanna HS~~

Golf Tournament Date

Tuesday, October 10, 2017, Sycamore Creek, Richmond, VA

Conference Dates

December 9-12, 2017 in Phoenix, AZ

2018 Annual VIAAA State Conference

Tuesday, March 20 – Saturday, March 24, 2018.

Hotel Roanoke, Roanoke, VA

CAA Test Dates

~~Wednesday, July 19, 2017, Charlottesville, English Inn, 10 AM~~

Tuesday, October 10, 2017, Richmond Doubletree, 9 AM

Monday, January 22, 2018, Charlottesville

Friday, March 23, 2018, Hotel Roanoke, 3:00-5:00 PM