



VIAAA Board of Directors Meeting Agenda  
Monday, Sept 24, 2018  
VHSL Office

Board members eligible to vote are officers, regional representatives/alternates, and active past presidents. Region representatives can make packets for anyone absent. Kevin Cole will serve as Parliamentarian.

1. Call to Order/roll call/introductions – Dwayne Peters, President -- Adams, Bowen, Brown, Carter, Coleman, Corprew, Costello, Dike, Edwards, Farrey, Felton, Frye, Hadaway, Hartness, Hembach, Heon, Hiserman, Horning, Hunter, Johnson, Jones, Leake, Leach, Lilly, Litton, Makowski, Martin, Matthews, Morris, Nelson, Parsons, Patrick, Patterson, Payne, Pearman, Peters, Qualls, Ritter, Robbins, Sanabria, Wade, Williams, R.

2. Minutes – Brad Qualls, Secretary – Motion from May meeting was made and accepted.

3. Treasurer's Report – Mike Payne, Treasurer -- Money Market – \$49,657.19 Checking \$43,492.58 Total \$93,149.77

4. Officers' Report –

- A. Presidents Report – Dwayne Peters

-Will combine the Executive Director and NIAAA Liaison positions. Applications will be accepted through January 2019, Screen/Interview in May 2019, Start in September 2019 to shadow the current Director and Liaison.

-AD of the Year Nominations are due November 1<sup>st</sup>. Each Region needs to nominate at least one AD. Application is online at the VIAAA website.

-Anyone interested in the President Elect position for next year needs to contact Derek Farrey by November 1<sup>st</sup>.

-Final Forms will take care of membership and financial needs for the organization easier and more fluid.

-We are in the process of getting quotes for an Audit or Review of the Books (Treasurer)

-Reminded the BOD to adhere to the timelines for the ADmission

- B. President-Elect – Derek Farrey  
Will send out the Regional Representative responsibilities.  
Reminded reps about getting articles for the ADmission from their region.  
Vacant position 1B Regional Rep.
- C. Past President – Chris Robinson – no report
- D. Executive Director – Bruce Bowen – Handed out report
- Spoke about working with the individual who replaces him as the Executive Director
  - Officers sent a donation to the Hospice group who took care of Mrs. Youngblood in her honor
  - Attended the Section 2 Meeting in Pittsburgh, NEDC Summit, and New AD's Workshop
  - Showed rain jacket and collected sizes for the jacket from the BOD for this year's gift and will have new lapel pins for next meeting
  - Continues to raise funds for the VIAAA through partnerships and vendors. We currently have 25 partners of the VIAAA. Bruce will send out emails from partners and reminded them to consider using these partners and their services. Asked representatives to solicit vendors for the VIAAA Conference in April.
  - Bruce encouraged the BOD to obtain their CAA certification
  - National AD Conference is in San Antonio at the Riverwalk. Dates are December 14-19. Currently 17 BOD members are attending. More information about the VIAAA Social (Monday night 12/17) at the Conference will given out at the next BOD Meeting.
- E. NIAAA Report—Dave Nelson
- Ballot to nominate the NIAAA Award of Merit was passed out. Voting will take place at next meeting.

The awards below were voted on or acknowledged:

- NIAAA Service Award Nominee– Rick Lilly
- NFHS Citation Award Nominee – Dave Rhodes
- Kovaleski Award Nominee – Rick Lilly
- Announced NIAAA Hall of Fame Future Recipients- Bruce Bowen, Don Riviere
- NIAAA Hall of Fame Nominees– Tom Dolan (Dave Nelson will see if he is qualified), Bob Stratton, William Gouldthorpe
- The VIAAA Will host the Section 2 Meeting in Hampton on June 19<sup>th</sup>- June 21<sup>st</sup>.

5. VISAA Report – Dick Kemper -- report given – topics: National Anthem protest and transgender students
6. Independent Schools meet separately
7. VHSL Report – Derek Farrey –
  - Coaches Advisory Groups – some are up and running – struggled with getting regions to nominate – 3 sports of emphasis for this year is soccer, tennis, football
  - Alignment process – Group 5 and 6 will go back to drawing board to revisit or put forth another proposal
  - ADHOC Committee to research and bring back recommendations for 8 man football (already recognized by NFHS), Creation ADHOC Alignment Committee to discuss a long term way to do alignment, ADHOC Universal Power Point System for all sports – not as complex as football by at October Membership Committee nominations need to be put forth by each region – contact Tom Dolan with nominations for committee.
8. Legislative Action – Executive Committee Representatives
  - Need sports specific representatives to get input from coaches for coaches groups within the state
  - Reclassification process was discussed
  - Appeals were heard and voted on at Executive Committee meeting and discussed
  - The VHSL generated more money than spent this past year. The VHSL will give each Region money back, put in a contingency fund, and make capital improvements to the VHSL building with the surplus of money.
  - Discussed e-sports and robotics being added as a VHSL activity.
9. Standing Committee Reports
  - A. Awards – Bruce Bowen – VIAAA awards are only for members of the VIAAA, Retirees need to be recognized at the State Conference, Award Pins for every 5 years as an active AD in the VIAAA.
  - B. Conference Review – Bob Robbins -- Golf will be held at Top Golf during the conference, the Awards Reception will be Tuesday night at 6:00pm (casual dress) – need to encourage members to attend, Vendors Gala will be held again and encouraged members to attend and engage with the vendors.
  - C. Exhibitors – Larry Kidd, John Fox – send interested vendors to Larry or John
  - D. Leadership Training – Kevin Adams, Dick Kemper – attended State Coordinators Conference, NIAAA members need to access information on the portal (website), No new courses will be taught this year, revised courses will be available at the National Conference, 4 potential new courses for the upcoming year, send ideas to Kevin

Adams for any topics for new courses. 503 (CAA) and 510 (CMAA) will be required in January for the respective certifications. LTI classes will be offered during October and March Membership Meetings

- E. Mentorship Program – Scott Morris, Tim Leach – attendees from July New AD’s Workshop have been paired up with a mentor. Thank you to mentors for helping.
  - F. Membership – Bob Robbins, Lisa Corprew – Going to Final Forms to help clean up any issues. 451 total, 187 NIAAA members. Lifetime members still need to submit information on a yearly basis. Be sure to fill out membership applications completely
  - G. Middle School – Andrew Wynn – middle school meetings/breakout sessions will be held at VIAAA Conference, Middle School Award will be given out at the State Conference.
  - H. POP Manual – Lisa Corprew, Scott Morris – no report
  - I. Professional Development – Kristy Hunter, Jeff Dietze – CAA 10/10 at 10:00am in Charlottesville, additional classes for certification are needed for next year (see Leadership Training Report)
  - J. Public Relations – Lucas Brown -- Robotics, Home School, Verbal abuse of a referee legislation was discussed
  - K. Publications—Jessica Horning – information passed out and issues were discussed. Regional reps need to get content for the ADmission from their region. Get the information to Lisa Makowski by the deadline for each region. NIAAA Publications articles need to be sent to Lisa Corprew.
  - L. Retired – Bob Stratton --
  - M. Scholarship – Chris Felton – 6 scholarships at \$1500.00 will be given out. John Youngblood Scholarships are no longer given out by classification, Sponsors help fund the scholarships, scholarship golf tournament will be held in October – information is available on the VIAAA website, Applications are due December 12<sup>th</sup> and will be available in early October.
  - N. Technology – Matt Pearman, Lisa Corprew – twitter account VIAAA95
  - O. Ways and Means – Dan Jones, Joey Richeson
10. Unfinished Business—Final Forms Update (Rick Lilly), NADW update (Kevin Cole), College Class recertification (Dwayne Peters)  
-Final Forms – emailed the rollout for Final Forms to BOD members. It is a new platform for our membership. Everyone will receive a link and register with Final Forms for updates and membership information/updates. It is in alignment with the NIAAA as well. The website is being created and the rollout should be up and running by the VHSL October Membership Meetings.

NADW – Kevin Cole will no longer be able to chair the New AD’s Workshop.

College Class – will be offered at the VIAAA Conference and can receive recertification points for the class. Class will be offered through Hampton University.

11. New Business----

A. National Conferences

- i. December 15-18, 2018 in San Antonio, TX at Marriott Hotels
- ii. December 14-17, 2019 in National Harbor, MD
- iii. December 12-15, 2020 in Tampa, FL

B. State Conference

- i. April 2- 5, 2019 Norfolk, Va. Waterside Marriott
- ii. March 24-27, 2020 Norfolk, VA Waterside Marriott

12. Announcements – none

13. Adjourned at 11:16am

## 2018-19 VIAAA Board of Directors Meeting Dates

**Officer Meeting Dates**

Thur Aug 9, 2018	Lake Anna	10:00am
Sunday, September 23, 2018	English Inn, Charlottesville	4:00 p.m.
Sunday, November 4, 2018	English Inn, Charlottesville	4:00 p.m.
Sunday, January 27, 2019	English Inn, Charlottesville	2:00 p.m.
	Past President’s Meeting	4:00 p.m.
	Past President’s Dinner	7:00 p.m.
Tuesday, April 2, 2019	Pre-Conference Officers, Norfolk	9:00 a.m.
Sunday, May 5 2019	English Inn Charlottesville	4:00pm

**Board of Director’s Meeting Dates**

Monday, September 24, 2018	VHSL League Office, Charlottesville	9:30 a.m.
Monday, November 5, 2018	VHSL League Office, Charlottesville	9:30 a.m.
Monday, January 28, 2019	VHSL League Office, Charlottesville	9:30 a.m.
	(Snow Date: Feb 3/4, 2019)	
Tuesday, April 2, 2019	Pre-Conference BOD, Norfolk	6:00 p.m.
Friday, April 5, 2019	Annual Business Meeting, Norfolk	10:45a.m.
Friday, April 5, 2019	Post Conference BOD, Norfolk	2:30 p.m.

Monday, May 6, 2019

VHSL League Office, Charlottesville

9:30 a.m.

### **Executive Committee Meeting Dates**

September 19, 2018 - Executive Committee

October 11, 2018 - Group Boards/Membership--Charlottesville

January 23, 2019 - Executive Committee

March 7-8, 2019 - Group Boards/Membership---Richmond

May 2, 2019 (Thursday) - Executive Committee

### **Golf Tournament Date**

Wed, October 10, 2018, Course TBD--Charlottesville

### **National Conference Dates**

Dec 15-18 2018 San Antonio, TX. Marriott Hotel

Dec 14-17 2019 National Harbor, MD

Dec 12-15 2020 Tampa, FL.

### **2019 Annual VIAAA State Conference**

Tuesday, April 2-5, 2019 Norfolk Waterside Marriott.

### **CAA Test Dates**

Tue July 17, 2018 English Inn Charlottesville 10am

Wed October 10, 2018 Charlottesville Doubletree **10 am**

Monday Jan 21, 2019 VHSL Office Charlottesville 1:00pm

Fri April 5, 2019 Norfolk Waterside Marriott 3:00pm