



## Board of Director's Meeting

- I. **Call to Order – Derek Farrey, CAA, President**
  - a. Pledge of Allegiance
- II. **Roll Call and Introductions** (Adams, Bauder, Baylor, Bolt, Bowen, Breinig, Brown, Carter, Coleman, Corprew, Costello, Dietze, Dike, Dolan, Edwards, Farrey, Felton, Frye, Garvey, Hadaway, Hartness, Hiserman, Hunter, Jones, Kemper, Leach, Lilly, Litton, Makowski, Martin, Matthews, Modell, Morris, Moss, Parsons, Patterson, Payne, Pearman, Peters, Phelps, Qualls, Richeson, Robbins, Robinson, Rollison, Sanabria, Stratton, Tyson, Wade, Williams R.  
**Recognition of Past Presidents in attendance.**
  - a. **VHSL Staff**
- III. **Announcements**

Request letters for districts and regions were handed out to ask for donations to the VIAAA Conference.
- IV. **Reading and Approval of the Minutes – Brad Qualls, CAA, Secretary** – minutes were posted on website in November. Motion made by Paul Frye to accept the Minutes, seconded Kirk Litton -- Passed
- V. **Treasurer's Report – Michael Payne, CAA, Treasurer**
  - a. **Current Balances** (Checking: \_\_\_\$28,575.16\_\_\_  
Money Market: \_\_\_\$49,794.96\_\_\_) Total: \$78,370.12
  - b. **Outstanding Bills** -- NIAAA membership  
Motion made by Dick Kemper, seconded by Hadaway to accept the Treasurer's Report -- Passed
- VI. **President's Report**
  - a. **Approval of the revisions to the Pop Manual**—tabled to the April meeting
  - b. **Financial Internal Audit—See form to use**

Motion made to allow current officers or a Past President or a Member of the Finance Committee to be a second signor on the VIAAA account based on the Treasurer's geography/location. This person would be approved by the Officers and BOD – Motion made by Sandy Hadaway, seconded by Paul Frye -- Discussion to look at the possibility of a stamped signature, made aware of changing of signors and updating that information frequently if people leave the BOD, -- Motion passes
  - c. **Lifetouch Focus group at the VIAAA State Conference (Region reps and or/ Alternate should attend) Tuesday, April 21<sup>st</sup> at noon in the hospitality suite.** – Lifetouch will give us \$5000 in cash and product and would like to have a focus group on Tuesday April 21<sup>st</sup> at the VIAAA conference.



- d. **VIAAA Teaching Faculty** – survey results were reviewed about who can teach LTI courses. There will be a state chairperson for each LTI course to help promote and teach courses throughout the state. This will increase the faculty pool at the state and national level. It will also allow courses to be team-taught.
- e. **Admission Articles**—We need your help hitting timelines and collecting articles. Articles are still missing from Regions for the next ADmission.
- f. **NIAAA Baggo National Champions**—Recognized Michael Payne and Anthony Long
- g. **Inside Out Coaching Initiative** – An email was sent out by Mike McCall about the Redskins Charitable Foundation and the Inside Out Coaching Initiative. Next phase of the initiative is on March 11<sup>th</sup> 9:30am-1:30pm in Richmond. BOD members are encouraged to have discussions with school officials to implement this program within their school. Derek Farrey discussed the book and the initiative. The book Inside Out Coaching is available on Amazon or Audible.
- h. **State Conference Schedule** – April 21-24 at the Norfolk Waterside Marriott. LTI Courses and a college course will be available. The banquet will be on Tuesday April 21<sup>st</sup>. There will be offerings for Independent Schools on Wednesday April 22<sup>nd</sup>. Exhibitor Registration and Contribution Support Letters were available for BOD members to take back to their region. The college course registration will be offered on Tuesday and Wednesday. VIAAA attendees will have many opportunities for professional development and networking. BOD members are encouraged to reserve hotel rooms asap. Once electronic registration is available, an email will be sent to all members.
- i. **2020-2021 VIAAA Meeting Dates** -- revised copy will be emailed to the BOD members and Past Presidents
- j. **NIAAA Delegate Nominations and Application Process**
  - 1. Must submit application by July 1st
  - 2. Provide a letter from building principal supporting your nomination and understanding of the commitment if selected
  - 3. Interview with selection panel on Sunday, September
  - 4. NIAAA Board requires a definite time commitment with: two voice conferences per year, two five-day trips to Indianapolis (Feb/July) and six days at the National Conference along with meeting prep, many email discussions and other duties serving on two committees during their term.
  - 5. VIAAA Board of Directors will vote at the Monday, September BOD meeting
- k. **Region Invitees requirements and rotation** –  
For the May Meeting -- Regions 5D, 6D, 1A, 2A, and Eastern Independent Schools are encouraged to bring a current member from your region who may be interested in serving in roles in the VIAAA or get more involved. Invitees must:





1. Must be a current member
2. Encourage and promote VIAAA and NIAAA membership.
3. Communicate periodically with the VIAAA Chairpersons in matters relating to Association business.
4. Serve as the region alternate
5. Inform their respective Regional Councils of matters pertaining to business relating to the VIAAA and the VHSL.
6. Assist the VIAAA in all matters pertaining to the operation of the organization.
7. Assist with the coordination within your Region to provide an article for the VIAAA ADMISSION prior to deadline to Lisa Makowski at Lisa.Makowski@vbschools.com

Jan. 2020	May 2020	Sept. 2020	Nov. 2020	Jan. 2021	May 2021
1D, 2D, 3D, 4D	5D, 6D, 1A, 2A Eastern Independent	3A, 4A, 5A, 6A	1B, 2B, 3B, 4B	5B, 6B, 1C, 2C	3C, 4C, 5C, 6C

- I. Professional Development at VIAAA BOD meetings
  - i. September—Lora Bickley “Understanding Event Sanctioning”
  - ii. November---Scott Morris “Creating a Hall of Fame”
  - iii. January--- Joe Breinig and Scott Morris “Creating a Hall of Fame”
  - iv. May---????

**VII. President Elect’s Report – Joe Breinig, Jr., CMAA**

- a. **Updated BOD and Committee Chair Contact List**
- b. **Region Reps and Committee Chair Current Vacancies** – all positions are filled. Let Joe Breinig know if you are unable to be on the BOD next year.

**VIII. Past President’s Report – Dwayne Peters, CAA**

- a. **Pop Manual Updates** – ongoing project, should be updated by the April meeting
- b. **President Elect Announcement** – **Kenny Edwards was approved by the Past Presidents to become the President Elect for next year – Motion made Joe Breinig, seconded by Kirk Litton -- Passed**

**IX. Executive Director– Bruce Bowen, CMAA**

- a. **Current Quarterly Task Update**
- b. **National Conference** – 125 attendees from Virginia, Scott Morris, Dick Kemper, Kevin Adams, and Rick Lilly all taught LTI classes at the NIAAA Conference. Dick Kemper was honored as the newest member of the NIAAA Hall of Fame.





- c. **Past President Scholarship** – The Past Presidents have made donations to support the Past President Scholarship
- X. **Corporate Sponsorships** – Bruce Bowen is soliciting partners and sponsors for the VIAAA and the VIAAA Conference.
- XI. **NIAAA Report – Bruce Bowen, CMAA** This year the NIAAA is raising funds for the Tunnels to Towers Foundation (centered around First Responders). The VIAAA 50/50 Raffle has gone towards the NIAAA project in the past. **Motion made to support the NIAAA Initiative Tunnels to Towers Foundation for this year by Dick Kemper, Seconded by Jimmy Sanabria.** Discussion about supporting local groups with the money raised, discussion about how to raise the funds to support the NIAAA initiative. Motion passed  
**Motion made by Tom Dolan to sell the 50/50 raffle tickers for \$5.00 to help support the VIAAA Scholarship and pay for the Tunnels to Towers Foundation from the treasury which is due in November. Seconded by Lucas Brown** Motion Passed
- XII. **VISAA Report – Dick Kemper, CMAA**  
-The VISAA is in search of a new Executive Director (3-5 year window) and they are working on how to fund the position.  
-More schools are joining the VISAA and the VISAA is keeping their Virtual Learning Standards intact.  
-The VISAA is looking at new membership requirements for schools – each school must provide 1 sport per gender per season.  
-The VISAA is participating in the Inside Out Initiative.
- XIII. **Independent Schools meet separately**
- XIV. **VHSL Liaison – Tom Dolan, CAA**  
a. **Overview of current VHSL topics** – There is one Strategic Planning Meeting left and a list of all of the topics and issues will be brought to the Group Boards in March. Staff will then review information and the items will be used towards developing the VHSL Strategic Plan.  
-Alignment (4 classes, Small School/Big School Model) and Out of Season ADHOC meetings are taking place soon. Information can be obtained from your ADHOC rep. --  
-Transfer rule has been a major discussion at the Strategic Planning Meetings – information and legislation will be presented at the March Meetings (parents living in two different attendance zones)  
-Sanction timelines were discussed as well. Sanctions will not be posted unless it is done within 24 hours of the event and posted to the website.
- b. **Additional information from the Executive Committee Meeting** – no report
- XV. **NIAAA Liaison – Dave Nelson, CMAA**





- a. **NIAAA Section 2 Meeting Review and Update** - will be held in Glade Springs, West Virginia

## **XVI. Standing Committee Reports**

- a. **Awards – Chris Rollison, CAA;** Tom Dolan, CAA -- Scholarship Recipients and AD of the Year Awards were selected. Awards for the conference will be ordered. Get Career Awards to Chris asap.
- b. **Exhibitors –John Fox, Wendy Baylor** – 10 exhibitors signed up, send John or Wendy potential exhibitors
- c. **Finance—Mike Tribus, CAA** - no report
- d. **Leadership Training – Kevin Adams, CAA; Dick Kemper, CMAA** – LTI 790 will be taught this afternoon; More will be offered at the March Membership Meetings.
- e. **Mentorship Program – Scott Morris, CMAA; Tim Leach, RAA** – attended ADHOC at National Conference; VIAAA will review different models to make improvements.
- f. **Membership – Bob Robbins, RAA; Lisa Corprew, CAA** – up to date on everything, have AD's check and update their membership on AMP
- g. **Middle School – Andrew Wynn** – no report
- h. **POP Manual – Lisa Corprew, CAA; Scott Morris, CMAA** – Lisa has worked through edits and a workable document will be reviewed in April at the conference.
- i. **Professional Development – Kristy Hunter, CAA; Jeff Dietze, CMAA** - -CAA Exam this afternoon and Tuesday morning of the conference. A review session will be at 8:00am with the exam at 10:00am. A CAA informational handout will be available for members and principals
- j. **Public Relations – Lucas Brown, CAA; Mickey Swartz, RAA** – Four Bills are currently in Congress
  - 1- Homeschool Bill, 2- Additional Coach Trainings (sudden cardiac arrest and mental health training) 3-Transgender Policy (VHSL has been taken out of the Policy)
  - 4- Alcohol served at high school athletic events or facilities where events are taking place
- k. **Publications – Jessica Horning, CAA; Lisa Makowski, CAA** – We are still missing 4 articles for the next ADmission. Region reps have been contacted. Please communicate with Jessica or Lisa if there are any issues or concerns with the article.
- l. **Retired – Bob Stratton, CAA; Donna King, CMAA** – will meet at VIAAA Conference
- m. **Scholarship – Chris Felton, CAA; Mike Costello, CAA** – The committee met yesterday at 3:00 at the English Inn. A special thanks to the Scholarship Committee as





well as the BOD supporting the scholarship funds through the golf tournament and 50/50 raffle. Students who submit applications will need to ensure that their AD is a member of the VIAAA. The presentations will be on Tuesday April 21<sup>st</sup>. Scholarship winners were announced.

- n. **Technology – Matt Pearman, CAA; Lisa Corprew, CAA** – Countdown to the Conference, looking for a second person to shadow Matt as the conference transitions to Charlottesville for the 2020-2021 school year.
- o. **Ways and Means – Dan Jones, CMAA** – 50/50 raffle tickets will be sold for \$5.00 starting at the VHSL March Meeting.

**XVII. Old Business** - none

**XVIII. New Business** - none

**XIX. Professional Development—Scott Morris and Joe Breinig, Creating a Hall of Fame**

**XX. Adjournment** – meeting adjourned at 11:59am

## 2019-20 VIAAA Board of Directors Meeting Dates

### Officer Meeting Dates

<del>Tuesday, July 30, 2019</del>	<del>Lake Anna</del>	<del>10:00 a.m.</del>
<del>Sunday, September 29, 2019</del>	<del>English Inn, Charlottesville</del>	<del>4:00 p.m.</del>
<del>Sunday, November 17, 2019</del>	<del>English Inn, Charlottesville</del>	<del>4:00 p.m.</del>
Sunday, January 26, 2020	English Inn, Charlottesville	2:00 p.m.
	Past President’s Meeting	4:00 p.m.
	Past President’s Dinner	7:00 p.m.
	(Snow Date: TBD)	
Tuesday, April 21, 2020	Pre-Conference Officers, Norfolk	9:00 a.m.
Sunday, May 3, 2020	Hyatt Place Charlottesville	4:00pm

### Board of Director’s Meeting Dates

<del>Monday, September 30, 2019</del>	<del>VHSL League Office, Charlottesville</del>	<del>9:30 a.m.</del>
<del>Monday, November 18, 2019</del>	<del>VHSL League Office, Charlottesville</del>	<del>9:30 a.m.</del>
Monday, January 27, 2020	VHSL League Office, Charlottesville	9:30 a.m.
	(Snow Date: TBD)	
Tuesday, April 21, 2020	Pre-Conference BOD, Norfolk	TBD
Friday, April 24, 2020	Annual Business Meeting, Norfolk	10:45a.m.
Friday, April 24, 2020	Post Conference BOD, Norfolk	TBD
Monday, May 4, 2020	VHSL League Office, Charlottesville	9:30 a.m.

### Executive Committee Meeting Dates





~~September 18, 2019 – Executive Committee~~  
~~October 17, 2019 – Group Boards/Membership – Charlottesville~~  
 February 5th, 2020 – Executive Committee  
 March 12-13, 2020 - Group Boards/Membership---Richmond  
 May 7, 2020 – Executive Committee

**NIAAA Section 2 Meeting**

~~Wednesday, June 19-21<sup>st</sup>, Hampton, VA~~

**Summer Institute (Charlottesville) – July 9, 2019**

~~503, 508, 510, 613, 625, 626, 703, 710B – English Inn, Charlottesville~~

**NADW Dates**

~~Tuesday, July 16, 2019, VHSL Office and English Inn~~  
~~Wednesday, July 17, 2019, Fluvanna High School, Charlottesville~~

**Golf Tournament Date**

~~Wed, October 16, 2019, Course TBD – Charlottesville~~

**National Conference Dates**

~~December 14-17, 2019 – National Harbor, Maryland~~  
 December 12-15, 2020 Tampa, Florida  
 December 10-14, 2021 Denver, Colorado  
 December 9-13, 2022 Nashville, Tennessee

**VIAAA State Conference**

April 21-24, 2020	Norfolk, VA	Waterside Marriott
March 22-27, 2021	Charlottesville, VA	The Omni
March 21-26, 2022	Charlottesville, VA	The Omni

**CAA Test Dates**

<del>Tuesday, July 16, 2019</del>	<del>English Inn, Charlottesville</del>	<del>10am</del>
<del>Thursday, October 17, 2019</del>	<del>Doubletree, Charlottesville</del>	<del>1pm</del>
Monday, Jan 27, 2020	VHSL Office Charlottesville	1pm
Tuesday, April 21, 2020	Norfolk Waterside Marriott	3pm

**LTI Course Schedule**

~~October Meetings (Charlottesville) – October 16~~  
~~617, 619, 503, 504, 506, 511, 614, 705~~





# ***VI AAA & NIAAA Dual Membership***

## ***Membership Benefits***

- Interscholastic Athletic Administration, a quarterly professional journal written by and for athletic administrators
- \$2,000,000 student injury and property damage liability insurance while performing the duties of an athletic administrator
- \$2500 term life insurance
- A.D. Mission: The 3 issues of the VI AAA Newsletter
  
- Complimentary Tickets to numerous state college and universities (You must join by August 15th)
- Accidental Death Insurance: \$10,000 in accidental death and dismemberment insurance (24-hour Coverage) VI AAA application must be received by September 10<sup>th</sup> for the life insurance to be effective. Coverage is effective from October 1<sup>st</sup> to September 30<sup>th</sup>.
- Ability to purchase Long Term Health Care at discount rates, as well as discounts on Cancer Insurance and Accident Insurance
- Discount on registration fees for the National Athletic Directors Conference in addition LTI classes, certification and other services
- Opportunities to serve on national committees
- Support, communication and informational materials regarding key issues, through interpretation, best practices, research, explanation and education
- Opportunity to nominate students from your school for the NIAAA Scholarship annually
- Opportunity for national recognition through the NIAAA Awards Program

