

 **Location:** Zoom
 **Date:** January 25, 2021
 **Time:** 9:30am

Board of Director's Meeting

- I. **Call to Order – Joe Breinig, CMAA, President**
- II. **Roll Call and Introductions (If Necessary) – Adams, Bauder, Bowen, Breinig, Brown, Bukva, Carter, Coleman, Corprew, Costello, Dietze, Dike, Dolan, Edwards, Farrey, Felton, Garvey, Golding, Hadaway, Hartness, Heon, Hiserman, Horning, Hunter, Kemper, Leach, Leake, Lilly, Litton, Makowski, Margheim, Martin, Matthews, Morris Moss, Mullen, Nowak, Parson, Patterson, Payne, Peters, Pearman, Phillips, Qualls, Richeson, Ritter, Robbins, Rollison, Sanabria, Siock, Stratton, Sullivan, Tribus, Tyson, Wade, Williams R.**
 - a. **Introductions of Region invitees in attendance**
 - i. Region 1D – Brian Moore – Twin Valley HS (Intro by Trevor Coleman)
 - ii. Region 1C – Doug Campbell – George Wythe HS (Intro by Kirk Litton)
 - iii. Region 5B – Shea Collins – Midlothian HS (Intro by Joey Richardson)
 - iv. Region 5B – Harry Daniel – Highland Springs HS (Intro by Joey Richardson)
 - v. Region 6B – Sal Colangelo – C.D. Hylton HS (Intro by Brad Qualls)
 - vi. Region 6B – Kevin Turner – Unity Reed HS (Intro by Brad Qualls)
 - vii. Region 6B – Danny Tryon – Riverbend HS (Intro by Brad Qualls)
- III. **Announcements**
- IV. **Reading and Approval of the Minutes – Brad Qualls, CAA, Secretary – Motion by Qualls, Seconded by Dike (approved)**
- V. **Treasurer's Report – Michael Payne, CAA, Treasurer**
 - a. Current Balances (Checking: \$20,482.59) Money Market: \$(49,822.21)
 - b. Total Balance pending deposit = \$100,138.25
- VI. **President's Report**
 - a. Brad stepping down as Secretary at the end of the Conference
 - i. Process to replace him
 1. Vote of members in attendance at Business mtg (with quorum)
 - ii. Application (due date Jan. 15th) – received applications from potential candidates
 - b. State Conference (Scott and Bob)
 - i. Registration/hotel – registration and hotel registration are available
 - ii. Conference schedule (handout)
 - iii. Virtual or in person (timelines or deadlines) – still hoping that we are able to have March 23-26 in person. More information will be available at the beginning of February. Discussion of other options if we are unable to host the conference in March.
 - iv. Reimburse EVADA \$810.93 – officers approve (Scott/Bob discuss)
 - c. Congrats to Bob for his recent NIAAA Distinguished Service Award – well done!!!
 - d. Sending Bruce to national conference in Denver since he has been unable to attend
 - e. VHSL (Bob)
 - i. Donation was made to the VHSL Foundation
 - ii. Golf tournament hole sponsor (April 26th) – golf tournament has been canceled



- iii. Hall of Fame Induction has been moved to virtual
- iv. Donation for hall of fame machine (update)
- f. 50th Anniversary celebration – will take place in Richmond at state conference in 2023
- g. Strategic Plan – needs to be updated – the current plan expires this year
 - i. Zoom mtg after BOD mtg on Monday at 1:00pm with small committee to get a plan in place.
- h. Region rotation schedule

Jan. 2020	May 2020	Sept. 2020	Nov. 2020	Jan. 2021	May 2021
1D, 2D, 3D, 4D North Ind.	5D, 6D, 1A, 2A East Ind.	3A, 4A, 5A, 6A Central Ind.	1B, 2B, 3B, 4B SW Ind.	5B, 6B, 1C, 2C North Ind.	3C, 4C, 5C, 6C East Ind.

- i. Loss of former Athletic Administrators
 - i. David Moss – Churchland HS
 - ii. Coach Pitts – Menchville HS
 - iii. Dan Barner – Lafayette HS
- j. State Presidents mtg via zoom monthly (after National Conference)
 - i. Share ideas, re-cap of meeting
Diversity, Equity and Inclusion (DEI) position on BOD
 - 1. Creating an Ad-hoc committee for next year- if anyone is interested in being on the committee contact Kenny Edwards. 89% of the states currently do not have this committee. The VIAAA wants to pursue this committee.
- k. Awards and voting
 - i. Past Presidents
 - 1. Athletic Administrator of the Year – will not be announced today. A letter will be sent to the award winners
 - 2. VIAAA Distinguished Service Award Outside the Field of Athletic Administration – James Barlow, Ken Moore, Carey Harveycutter, John Shaner, John Titus
 - 3. John C. Youngblood Lifetime Award of Merit – Jerry Carter
 - 4. Outstanding Service Award (Inside the VIAAA) – Tom Dolan, Scott Morris, David Rhodes
 - 5. VHSL Hall of Fame nomination – Jerry Carter
 - 6. NIAAA Hall of Fame Nomination – no nominations as we currently have 2 in the hopper (pre 1977 Jimmy Jones, post 1977 Bruce Phelps)
 - ii. Board of Directors (Vote/Poll) – voted on at today’s meeting
 - 1. NIAAA State Award of Merit – Joe Breinig Jr.
 - 2. Frank Kovaleski Professional Development Award – Kevin Adams





3. NIAAA Citation Award – Derek Farrey
4. NIAAA Bruce D. Whitehead Distinguished Service Award – Tom Dolan
- I. 2021-2022 Proposed Meeting dates
 - i. Working on and will have out to everyone soon
- m. Professional Development at VIAAA BOD meetings
 - i. January--- VIAAA and NIAAA web page and social media (Matt and Lisa)
 1. Will present at the end of this mtg
 - ii. May---looking for ideas

VII. President Elect's Report – Kenny Edwards, CMAA

- a. Updated BOD and Committee Chair Contact List
- b. Region Reps and Committee Chair Current Vacancies -- Eastern Independent Rep is needed. Contact Kenny Edwards if interested.

VIII. Past President's Report – Derek Farrey, CAA

- a. Pop Manual Updates – hope to have a copy for review by the May BOD meeting.
- b. President Elect interviews in January. (Deadline Dec. 1st) - held interviews yesterday. Chris Felton was selected and approved as the next President Elect

IX. Executive Director/NIAAA Liaison – Bob Stratton, CAA

- a. Corporate Sponsorships (handout)
- b. Updated the BOD on what he has been doing to support the VIAAA and sponsors
- c. National Conference review
- d. BOD clothing will be received that next time we will meet in person
- e. Working with vendors and spacing with hotel if we have an in-person conference
- f. Shared the partnership chart showing all VIAAA sponsors

X. VISAA Report – Dick Kemper, CMAA

- a. working hard to have winter championships – will not have a state wrestling tournament this year, discussing the amount of people allowed for indoor track championships, virtual swim meet will be held for championship,
- b. discussed mask requirements for tournaments

XI. VHSL Liaison – Tom Dolan, CAA

-Expiration of Executive Order 1/30/21- There is no indication that we will be moving forward with something different that what is current in the current Executive Order (Outside 2 tickets per participant, inside 25 spectators) – participants were defined as athletes, coaches, game day personnel, and, administration.

-Mitigation of Spectators plan was submitted to the Governor's Office

-Numbers for COVID are trending back

-Tomorrow's webinar will have info about Fall Sports

-Sideline Cheer has been discussed with the Governor's Office and they are still considered spectators





XII. Standing Committee Reports

- a. Awards – Chris Rollison, CAA– Neff will continue to sponsor awards, still have 2020 awards and will order 2021 awards. Region reps need to send career awards and AD's retiring to Chris
- b. Exhibitors –John Fox, Wendy Baylor RAA – no report
- c. Finance—Mike Tribus, CAA, Dwayne Peters, CAA – no report
- d. Leadership Training – Kevin Adams, CAA; Dick Kemper, CMAA – thanked officers for sending the instructor survey out as well as all of the BOD members who completed, encouraged members to submit the survey if they have not already, faculty list will be updated, March offerings will be webinars and information will come out once dates/times are confirmed.
Janice Pritchard and Kevin Adams are reps for Diversity, Equity, and Inclusion Committee.
- e. Mentorship Program – Tim Leach, CAA – we are ahead of most states with the mentorship program. Would like to continue with monthly meetings, establish a meeting at each VHSL Board Meetings, possible offer free conference registration to all new AD's, establish a class or intro class on how to become an AD
- f. Membership – Bob Robbins, RAA - 325 current and active members
- g. Middle School – Jonathan Bukva CMAA – waiting on state conference decision to hopefully meet face to face, will meet via Zoom to engage in activities as well as become familiar with each other and discuss middle school
- h. POP Manual – Chris Robinson, CAA; Rick Lilly, CAA – no report
- i. Professional Development – Kristy Hunter, CAA – Congrats to new CAA recipients Shea Collins and Jennifer Fitzpatrick, CAA Exam is available through NIAAA online if needed
- j. Public Relations – Lucas Brown, CAA – no much to report as of now
- k. Publications – Jessica Horning, CAA; Lisa Makowski, CAA – missing articles from regions for the next ADmission. Regional reps will be sent an email if an article is needed.
- l. Retired – Bruce Bowen, CMAA -
- m. Scholarship – Chris Felton, CAA – Thanked the committee who met yesterday to review the Scholarship applications. Award winners were selected and will be notified by the committee.
- n. Technology – Matt Pearman, CAA; Lisa Corprew, CAA – preparing for the conference and continuing to connect during this time
- o. Ways and Means –Joey Richeson, CAA – no report





XIII. Old Business

- a. Out Teach info – Chris Felton

Chris thanked the BOD for the Out Teach grant. Offered LTI 503, LTI 504, LTI 506 online. There are 31 AD's that are CAA eligible, offered on Feb 8th at Bayside HS, can be taken online, and hopeful to have CAA in March scheduled around the VHSL Membership Meetings

XIV. New Business

- a. Proposal from Past President's that moving forward, the Athletic Administrators of the Year need to be at least CAA certified. Will be presented at a future meeting for the BOD to vote.

XV. Professional Development

- a. Matt and Lisa, VIAAA and NIAAA web page and social media

XVI. Adjournment at 11:28am

2020-21 VIAAA Board of Directors Meeting Dates

Officer Meeting Dates

Monday, July 13, 2020	TBD	10:00 a.m.
Sunday, September 27, 2020	Virtual	4:00 p.m.
Sunday, November 15, 2020	Hyatt Place, Charlottesville	4:00 p.m.
Sunday, January 24, 2021	Hyatt Place, Charlottesville	2:00 p.m.
	Past President's Meeting	4:00 p.m.
	Past President's Dinner	7:00 p.m.
	(Snow Date: TBD)	
Tuesday, March, 2021	Pre-Conference Officers, Charlottesville	9:00 a.m.
Sunday, May 2, 2021	Hyatt Place, Charlottesville	4:00pm

Board of Director's Meeting Dates

Monday, September 28, 2020	Virtual	9:30 a.m.
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Monday, November 16, 2020	Virtual	9:30 a.m.
Monday, January 25, 2021	Virtual	9:30 a.m.
Wednesday, March 24, 2021	Pre-Conference BOD, Charlottesville	8:00 a.m.
Friday, March 26, 2021	Annual Business Meeting, Charlottesville	10:45a.m.
Friday, March 26, 2021	Post Conference BOD, Charlottesville	2:30 p.m.
Monday, May 3, 2021	VHSL League Office, Charlottesville	9:30 a.m.

Executive Committee Meeting Dates

September 23 2020	Executive Committee
October 13, 2020	Group Boards/Membership--Charlottesville
February 2, 2021	Executive Committee
March 11-12, 2021	Group Boards/Membership----Richmond
May 5, 2021	Executive Committee

NIAAA Section 2 Meeting

Wednesday, June 16-18, West Virginia

Summer Institute (Charlottesville) – Online due to Covid-19

503, 504, 508, 614, 625, 630, 724, 799 Charlottesville High School

NADW Dates

July 27-29, 2020 Charlottesville High School

Golf Tournament Date

Course TBD—Charlottesville – March 11th

National Conference Dates

December 12-15, 2020	Tampa, Florida
December 10-14, 2021	Denver, Colorado
December 9-13, 2022	Nashville, Tennessee
December 15-19, 2023	Orlando, Florida

State Conference Dates

March 22-27, 2021 The Omni, Charlottesville





CAA Test Dates

Monday, January 25, 2021	VHSL Office, Charlottesville	1pm
Tuesday, March 23, 2021	The Omni, Charlottesville	10am

VIAAA & NIAAA Dual Membership

Membership Benefits

- Interscholastic Athletic Administration, a quarterly professional journal written by and for athletic administrators
- \$2,000,000 student injury and property damage liability insurance while performing the duties of an athletic administrator
- \$2500 term life insurance
- A.D. Mission: The 3 issues of the VIAAA Newsletter
- Complimentary Tickets to numerous state college and universities (You must join by August 15th)
- Accidental Death Insurance: \$10,000 in accidental death and dismemberment insurance (24-hour Coverage) VIAAA application must be received by September 10th for the life insurance to be effective. Coverage is effective from October 1st to September 30th.
- Ability to purchase Long Term Health Care at discount rates, as well as discounts on Cancer Insurance and Accident Insurance
- Discount on registration fees for the National Athletic Directors Conference in addition LTI classes, certification and other services
- Opportunities to serve on national committees
- Support, communication and informational materials regarding key issues, through interpretation, best practices, research, explanation and education
- Opportunity to nominate students from your school for the NIAAA Scholarship annually
- Opportunity for national recognition through the NIAAA Awards Program

