



Board of Director's Meeting

- I. **Call to Order – Derek Farrey, CAA, President**
 - a. Pledge of Allegiance
 - b. Recognition of Veterans
- II. **Roll Call and Introductions –** Bauder, Baylor, Bowen, Breinig, Brown, Carter, Coleman, Corprew, Costello, Dike, Dolan, Farrey, Felton, Frye, Garvey, Hadaway, Hartness, Hunter, Johnson, Jones, Kemper, Lake, Leach, Lilly, Litton, Martin, Matthews, Morris, Nelson, Nowak, Patterson, Payne, Pearman, Peters, Qualls, Richeson, Ritter, Robinson, Siock, Stratton, Tribus, Williams, R.
 - a. **VHSL Staff –** Tom Dolan, Chris Robinson
- III. **Announcements**
- IV. **Reading and Approval of the Minutes – Brad Qualls, CAA, Secretary –** motion made to accept minutes from last meeting (Hadaway, seconded Jones) Passed
- V. **Treasurer's Report – Michael Payne, CAA, Treasurer**
 - a. Current Balances (Checking: \$30,596.76 Money Market: \$49,782.48) – Total \$80,379.24
 - b. Outstanding Bills – all have been paid, reimbursements sent out, need up to date and accurate information on AMP especially your NIAAA ID number
- VI. **President's Report**
 - a. **Approval of the revisions to the Pop Manual**— working on revisions for the January meeting for updates.
 - b. **Financial Internal Audit—See form to use –** reviewed audit paperwork at Officer's Meeting yesterday and are currently seeking advice from outside sources for internal audit paperwork. Hoping to implement a new form in July. Had discussion about not being able to use the internal audit and need a review instead, currently pursuing internal audit.
 - c. **Google Drive for VIAAA –** officers approved updating the google drive storage space
 - d. **VIAAA Teaching Faculty –** Working on a list of teaching faculty, each course will have a teaching faculty member in charge of the course, discussion about team teaching courses
 - e. **Admission Articles –** tasked Lisa Makowski to give the officers any regions that did not submit their article by the deadline. Articles can be used for recertification points for VDOE license recertification, can also seek out additional resources if nobody from the region is able to write one
 - f. **NIAAA Cornhole Participants –** Brad Qualls and Mike Payne, Tom Dolan and Bob Stratton, Rick Lilly and Scott Morris (alternates)



- g. **Inside Out Coaching Initiative** – VIAAA supports the initiative and the VHSL is looking at Phase 1 of rolling out the initiative to the VHSL Office in December, Phase 2 would be available to schools in the Spring.
- h. **Out Teach Grant (Northern Virginia) LTC 504 and 506 Update** -- Northern Virginia will host this Wednesday, 19 attendees are registered
- i. **Region Invitees requirements and rotation –**
 - 1. Must be a current member
 - 2. Encourage and promote VIAAA and NIAAA membership.
 - 3. Communicate periodically with the VIAAA Chairpersons in matters relating to Association business.
 - 4. Serve as the region alternate
 - 5. Inform their respective Regional Councils of matters pertaining to business relating to the VIAAA and the VHSL.
 - 6. Assist the VIAAA in all matters pertaining to the operation of the organization.
 - 7. Assist with the coordination within your Region to provide an article for the VIAAA ADMISSION prior to deadline to Lisa Makowski at Lisa.Makowski@vbschools.com
 - 8. Please use the VIAAA website for an electronic copy of the membership application for first time members. Click on the membership info tab to obtain the application. Current members will receive notification from AMP (Final Forms) when they must renew their membership
 - 9. Rotation Schedule

Jan. 2020	May 2020	Sept. 2020	Nov. 2020	Jan. 2021	May 2021
1D, 2D, 3D, 4D	5D, 6D, 1A, 2A	3A, 4A, 5A, 6A	1B, 2B, 3B, 4B	5B, 6B, 1C, 2C	3C, 4C, 5C, 6C
Northern Independent	Eastern Independent	Central Independent	Southwestern Independent	Northern Independent	Eastern Independent

- j. Professional Development at VIAAA BOD meetings
 - i. September—Lora Bickley “Understanding Event Sanctioning”
 - ii. November---Scott Morris Pre Season Meetings – presentation at the end of the meeting
 - iii. January---?????
 - iv. May---?????

VII. President Elect’s Report – Joe Breinig, Jr., CMAA

- a. Updated BOD and Committee Chair Contact List





- b. **Region Reps and Committee Chair Current Vacancies** – need reps for 4D and Northern Independent Schools
- c. **100% Membership within Regions** - If Region Reps get 100% membership within their region, the rep will get either free membership for the next year or free state conference registration

VIII. Past President's Report – Dwayne Peters, CAA

- a. **Pop Manual Updates** -- ongoing
- b. **President Elect Timeline** – applications have been submitted and interviews will be setup for January

IX. Executive Director– Bruce Bowen, CMAA

- a. **Current Quarterly Task Update** – represented the VIAAA this year, distributed and reviewed Executive Director's Report, reviewed golf tournament sponsors and announced the winning team – generated \$2800.00 for the VIAAA

X. Corporate Sponsorships/Partners – long sleeve polos were distributed today from VIAAA partner Designing Memories, Schutt renewed a two year agreement

- National AD's Conference is at the National Harbor in December, Bruce will hand out trading pins for anyone interested, a gift basket of Virginia made products will be given out as our door prize, the VIAAA Social is on Monday night at the Conference – an email will be sent out to all VIAAA attendees with the time and location, Maryland will be hosting a Section 2 Social on Sunday night as well
- 50/50 raffle – part of the money will be going to the Wounded Warrior Project

XI. VISAA Report – Dick Kemper, CMAA

- The VISAA is working on a gender statement for the VISAA, currently the heads of schools are reviewing the statement
- spoke on new membership requirements for new schools trying to join the VISAA
- continue working on Executive Director benefits and compensation package
- Finance Committee (reviewing Executive Director package), Operations Committee (reviewing bylaws, policies, procedures, mission/vision statement, membership fees), Programs Committee (reviewing sports to include for state championships, reviewing the number of divisions and how they are aligned/split)

XII. Independent Schools meet separately

XIII. VHSL Liaison – Tom Dolan, CAA

a. Overview of current VHSL topics

- Inside Out Coaching Initiative will be attended by VHSL staff
- let regions know that due to weather that they must identify football sites for the semifinal football games if needed
- discussion about ejections and the use of racial slurs and fighting ejections are on the rise





- ADHOC Alignment – 4 classification model as an option
- Discussion about how to monitor videotaping at games by non-playing schools, any ideas how to monitor and enforce, please let the VHSL Office know of any ideas that may help

XIV. NIAAA Liaison – Dave Nelson, CMAA

- NIAAA Section 2 Meeting Review and Update** – NIAAA Award of Merit ballots were passed out – Derek Farrey was nominated. The Officers nominated Rick Lilly for the Frank Kovalski Award, Bob Stratton for the NIAAA Distinguished Service Award, Dave Rhodes nominated for NIAAA Citation Award – the BOD supports these nominations
-NIAAA HOF – James Jones is nominated in class prior to 1977 (expires 2020), Bruce Phelps is nominated in class after 1977 (expires 2022) – if there is anyone that you want considered for the NIAAA HOF please contact Dave
-Dick Kemper will be inducted this year in the NIAAA HOF

XV. Standing Committee Reports

- Awards – Chris Rollison, CAA; Tom Dolan, CAA** - - reminder AD of the Year nominees are due by Dec 1 to David Rhodes and Outstanding Service Awards are due Dec 1 as well, anyone who is retiring or reached a service milestone to Chris (5,10,15,20,25.....)
- Exhibitors –John Fox, Wendy Baylor** – info has been sent out to potential vendors
- Finance—Mike Tribus, CAA** - waiting for feedback for internal audit for review
- Leadership Training – Kevin Adams, CAA; Dick Kemper, CMAA** –LTI classes offered online, at State Conference, March VHSL Meeting
- Mentorship Program – Scott Morris, CMAA; Tim Leach, RAA** – emails sent out with tips to mentees
- Membership – Bob Robbins, RAA; Lisa Corprew, CAA** – 308 members, 276 active members, 32 retired members, we still have people who have not confirmed info on Final Forms, NIAAA ID number has to match name, please have AD's go back and check your info on Final Forms to help provide accurate numbers. Derek will run a report for the regions to know who needs to update information.
- Middle School – Andrew Wynn** – no report
- POP Manual – Lisa Corprew, CAA; Scott Morris, CMAA** – no report
- Professional Development – Kristy Hunter, CAA; Jeff Dietze, CMAA** – website has been updated with testing requirements and when classes are offered, handout will be created for regional reps and will be handed out at March VHSL Meeting, the next CAA Test January 27, 1pm at VHSL Office
- Public Relations – Lucas Brown, CAA; Mickey Swartz, RAA** – no specifics updates in January once the Legislature is back in session





- k. **Publications – Jessica Horning, CAA; Lisa Makowski, CAA** – region reps need to be sure an article is submitted by deadline
- l. **Retired – Bob Stratton, CAA; Donna King, CMAA** -- will help with state conference registration
- m. **Scholarship – Chris Felton, CAA; Mike Costello, CAA** – (6) \$1500 scholarships will be given out at the state conference, applications need to be postmarked by Dec 11th, applications will be reviewed in January
- n. **Technology – Matt Pearman, CAA; Lisa Corprew, CAA** – no report
- o. **Ways and Means – Dan Jones, CMAA** -- 50/50 raffle sales to help fund scholarships

XVI. Old Business

XVII. New Business –

- Discussed adding state free conference registration for regional reps who have 100% membership within their region – Motion made by Corprew, Seconded Costello

Motion passed

- Hyatt Place will be the hotel available starting for the May Meeting (Stonefield Shopping Center)

XVIII. Professional Development—Scott Morris, Pre-Season Meetings

XIX. Adjournment

2019-20 VIAAA Board of Directors Meeting Dates

Officer Meeting Dates

Tuesday, July 30, 2019	Lake Anna	10:00 a.m.
Sunday, September 29, 2019	English Inn, Charlottesville	4:00 p.m.
Sunday, November 17, 2019	English Inn, Charlottesville	4:00 p.m.
Sunday, January 26, 2020	English Inn, Charlottesville	2:00 p.m.
	Past President’s Meeting	4:00 p.m.
	Past President’s Dinner	7:00 p.m.
	(Snow Date: TBD)	
Tuesday, April 21, 2020	Pre-Conference Officers, Norfolk	9:00 a.m.
Sunday, May 3, 2020	English Inn Charlottesville	4:00pm

Board of Director’s Meeting Dates

Monday, September 30, 2019	VHSL League Office, Charlottesville	9:30 a.m.
Monday, November 18, 2019	VHSL League Office, Charlottesville	9:30 a.m.
Monday, January 27, 2020	VHSL League Office, Charlottesville	9:30 a.m.
	(Snow Date: TBD)	





Tuesday, April 21, 2020	Pre-Conference BOD, Norfolk	TBD
Friday, April 24, 2020	Annual Business Meeting, Norfolk	10:45a.m.
Friday, April 24, 2020	Post Conference BOD, Norfolk	TBD
Monday, May 4, 2020	VHSL League Office, Charlottesville	9:30 a.m.

Executive Committee Meeting Dates

- ~~September 18, 2019—Executive Committee~~
- ~~October 17, 2019—Group Boards/Membership—Charlottesville~~
- January 22, 2020 – Executive Committee
- March 12-13, 2020 - Group Boards/Membership----Richmond
- May 7, 2020 (Thursday) – Executive Committee

NIAAA Section 2 Meeting

~~Wednesday, June 19-21st, Hampton, VA~~

Summer Institute (Charlottesville) – July 9, 2019

~~503, 508, 510, 613, 625, 626, 703, 710B—English Inn, Charlottesville~~

NADW Dates

- ~~Tuesday, July 16, 2019, VHSL Office and English Inn~~
- ~~Wednesday, July 17, 2019, Fluvanna High School, Charlottesville~~

Golf Tournament Date

~~Wed, October 16, 2019, Course TBD—Charlottesville~~

National Conference Dates

- December 14-17, 2019 National Harbor, Maryland
- December 12-15, 2020 Tampa, Florida
- December 10-14, 2021 Denver, Colorado
- December 9-13, 2022 Nashville, Tennessee

VIAAA State Conference

April 21-24, 2020	Norfolk, VA	Waterside Marriott
March 22-27, 2021	Charlottesville, VA	The Omni
March 21-26, 2022	Charlottesville, VA	The Omni

CAA Test Dates

- ~~Tuesday, July 16, 2019—English Inn, Charlottesville—10am~~
- ~~Thursday, October 17, 2019—Doubletree, Charlottesville—1pm~~





Monday, Jan 27, 2020
Tuesday, April 21, 2020

VHSL Office Charlottesville
Norfolk Waterside Marriott

1pm
3pm

LTI Course Schedule

~~October Meetings (Charlottesville) — October 16
617, 619, 503, 504, 506, 511, 614, 705~~

VI AAA & NIAAA Dual Membership

Membership Benefits

- Interscholastic Athletic Administration, a quarterly professional journal written by and for athletic administrators
- \$2,000,000 student injury and property damage liability insurance while performing the duties of an athletic administrator
- \$2500 term life insurance
- A.D. Mission: The 3 issues of the VI AAA Newsletter
- Complimentary Tickets to numerous state college and universities (You must join by August 15th)
- Accidental Death Insurance: \$10,000 in accidental death and dismemberment insurance (24-hour Coverage) VI AAA application must be received by September 10th for the life insurance to be effective. Coverage is effective from October 1st to September 30th.
- Ability to purchase Long Term Health Care at discount rates, as well as discounts on Cancer Insurance and Accident Insurance
- Discount on registration fees for the National Athletic Directors Conference in addition LTI classes, certification and other services
- Opportunities to serve on national committees
- Support, communication and informational materials regarding key issues, through interpretation, best practices, research, explanation and education
- Opportunity to nominate students from your school for the NIAAA Scholarship annually
- Opportunity for national recognition through the NIAAA Awards Program

