



Board of Director's Meeting

- I. **Call to Order – Derek Farrey, CAA, President**
 - a. Pledge of Allegiance
- II. **Roll Call and Introductions – recorded through Zoom chat**
 - a. **VHSL Staff**
- III. **Announcements**
- IV. **Reading and Approval of the Minutes – Brad Qualls, CAA, Secretary – Motion (Jones)**

Second (Garvey) Motion passed
- V. **Treasurer's Report – Michael Payne, CAA, Treasurer**
 - a. Current Balances (Checking: \$23,542.52 Money
Market: \$49,812.38) Total \$73,345.38
 - b. Outstanding Bills – no current outstanding bills – paid and up to date, scholarship info is being processed
 - c. Annual Report
 - d. 2020-2021 Budget – proposed budget was presented
 - e. Jerry Carter discussed the possibility of applying for the financial support offered by the government currently for tax exempt organizations – The Officers will discuss.
- VI. **President's Report – Derek Farrey, CAA, President**
 - a. Approval of the revisions to the Pop Manual
 - b. VIAAA Teaching Faculty – Kevin Adams and Derek have been working closely together to formulate the teaching faculty for each NIAAA LTI Course.
 - c. Admission Articles—We need your help hitting timelines, articles have been published and have been helpful
 - d. Inside Out Coaching Initiative – Phase 1 was presented in March at the VHSL Meetings, the other phases are available virtually per email sent out by the VHSL. Derek summarized some of the lessons taught so far.
 - e. 2020 VIAAA State Conference—We will honor all award winners that would have been honored at the 2020 VIAAA State Conference Banquet at the 2021 State Conference
 - f. 2020 VIAAA Scholarship
 - g. 2020-2021 VIAAA Meeting Dates
 - h. NIAAA Section 2 Delegate Nominations and Application Process
 1. Must submit a resume, letter of interest highlighting your qualifications, and must provide a letter from their director supervisor supporting your nomination and understanding of the commitment by July 1st to Derek Farrey
 2. Interview with selection panel on Sunday, September
 3. NIAAA Board requires a definite time commitment with: two voice conferences per year, two five-day trips to Indianapolis (Feb/July) and six days at the National



Conference along with meeting prep, many email discussions and other duties serving on two committees during their term. It is a 3-year term.

4. VIAAA Board of Directors will vote at the Monday, September BOD meeting
- i. Region Invitees requirements and rotation
 1. Must be a current member
 2. Encourage and promote VIAAA and NIAAA membership.
 3. Communicate periodically with the VIAAA Chairpersons in matters relating to Association business.
 4. Serve as the region alternate
 5. Inform their respective Regional Councils of matters pertaining to business relating to the VIAAA and the VHSL.
 6. Assist the VIAAA in all matters pertaining to the operation of the organization.
 7. Assist with the coordination within your Region to provide an article for the VIAAA ADmission prior to deadline to Lisa Makowski at Lisa.Makowski@vbschools.com

Jan. 2020	May 2020	Sept. 2020	Nov. 2020	Jan. 2021	May 2021
1D, 2D, 3D, 4D, Northern Independent	5D, 6D, 1A, 2A, Eastern Independent	3A, 4A, 5A, 6A, Central Independent	1B, 2B, 3B, 4B, Southwestern Independent	5B, 6B, 1C, 2C, Northern Independent	3C, 4C, 5C, 6C, Eastern Independent

- j. Professional Development at VIAAA BOD meetings - -email Joe Breinig or Derek Farrey if you have any topics that you would like discussed at a future meeting.
 - i. September—Lora Bickley “Understanding Event Sanctioning”
 - ii. November---Scott Morris “Creating a Hall of Fame”
 - iii. January--- Joe Breinig and Scott Morris “Creating a Hall of Fame”
 - iv. May---Perservice
- k. Congratulated Tim Leach for being named to the NIAAA Mentorship Committee
- l. Congratulated Chris Felton for receiving the NIAAA grant for our New AD’s Workshop for the 3rd consecutive year.
- m. Congratulated athletic administrators for earning NIAAA certifications for this year.
- n. Financial Committee duties were reviewed and will be added to the appendix with all of the committee responsibilities

VII. President Elect’s Report – Joe Breinig, Jr., CMAA

- a. Updated BOD and Committee Chair Contact List – reviewed contact list that was emailed out this morning. Changes will be emailed to Joe Breinig for updates.
- b. Region Reps and Committee Chair Current Vacancies



VIII. Past President's Report – Dwayne Peters, CAA

- a. Pop Manual Updates – Lisa Corpew and the POP Manual Committee have been updating.
- b. President Elect Timeline –deadline is December 1st, send applications to Derek Farrey prior to December 1st if interested in the President Elect position.

IX. Executive Director– Bruce Bowen, CMAA

- a. Current Quarterly Task Update – VIAAA Conference for 2020 has been canceled, Section 2 Meeting has been postponed (Zoom Meeting in June), NEW AD's Workshop in July and the Executive Director's Conference are "wait and see"
- b. Corporate Sponsorships – It has been a challenging year due to COVID-19 since schools have been closed.

- X. VISAA Report – Dick Kemper, CMAA** – reviewed the personnel changes in the VISAA, concerned about membership and enrollment for 2020-2021 school year, budgets could be cut, canceled Spring sports for 2020 which affected the budget, suspended budget for the remainder of the year, applied for the PPP financial assistance and was accepted to help pay salaries through June, looking at when schools will start and re-socialization within the VISAA schools (follow national and Virginia guidelines), looking at a seasonal budget and fees for revenue next year, reviewing contracts for venues in 2021 to help save money if needed, will offer mountain biking as a state championship event in Spring 2021, looking at a replacement for the Executive Director, VISAA will be using a company to help solicit sponsors and funds for next year.

XI. VHSL Liaison – Tom Dolan, CAA

- a. Overview of current VHSL topics – Spring sports for 2020 have been canceled, a Special Executive Committee Meeting in June 25 (budget approval, fall status update, July status for activities), did secure a loan to help with travel reimbursement for winter, Spring sports will be removed from 2020-2021 membership application due to the 2020 season being canceled, mentioned that plans will be made for a variety of sports/activities starting (regular opening, post Labor Day opening Oct 1 opening , Dec/Jan opening), concern about equity issues in programs to be sure schools are equitable moving forward, educational concerns with school divisions discussing a "regular school day" (limit class sizes, in class lunches, alternate days, bus concerns, hydration issues, student not ready to return, close contact concerns, chemical kill rates, locker room protocol, physical education decisions will have an impact), Inside Out Initiative was discussed and promoted, reconditioning for football equipment is a problem due to timelines with the plants being limited or closed during this pandemic,



eSports will move to the emerging sports process (will have 3 years to show the 50%+1), travel reimbursement will be limited to 50% for the upcoming year, Alignment Committee members are needed from each region,

XII. NIAAA Liaison – Dave Nelson, CMAA

- a. NIAAA Section 2 Meeting Review and Update – Section 2 meeting has been moved to a Zoom meeting, working with Bob Stratton to hand over the responsibilities of the NIAAA Liaison

XIII. Standing Committee Reports

- a. Awards – Chris Rollison, CAA; Tom Dolan, CAA – awards from this year will be rolled over to 2021 Conference, Chris will reach out to schools with student scholarship winners to get the plaques to the scholarship winners
- b. Exhibitors –John Fox, Wendy Baylor – no report
- c. Finance—Mike Tribus, CAA – no report
- d. Leadership Training – Kevin Adams, CAA; Dick Kemper, CMAA – possibility of offering the core LTI courses as a webinar (NIAAA has offered webinars and workshops), survey will be sent out to gauge interest in a virtual LTI 790, 8 courses will be offered at the Summer Institute (7/14-7/15). Summer Institute attendees can take 4 classes over the two-day period. Kevin asked the BOD to look at providing a discounted cost of the courses offered at the Summer Institute to help encourage participation. **Motion made by Kevin Adams to offer 4 courses for the price of 3 at the Summer Institute (4 classes for \$280.00), Seconded by Dwayne Peters – Motion Passed**
- e. Mentorship Program –Tim Leach, RAA, Scott Morris, CMAA – encourage mentors to work with mentees during this time and discuss professional development opportunities
- f. Membership – Bob Robbins, RAA; Lisa Corprew, CAA – need to get updated 2020-2021 Membership Cards ready to go, discussion about a card printing machine being purchased to help with the process
- g. Middle School – Andrew Wynn – asking for high school AD's to reach out to feeder schools. Drew has been selected the new AD at Tallwood HS, the Middle School Committee Chair position will be vacant moving forward.
- h. POP Manual – Lisa Corprew, CAA; Scott Morris, CMAA – will have completed by September BOD Meeting
- i. Professional Development – Kristy Hunter, CAA; Jeff Dietze, CMAA – Kristy sent out a document for certification requirements, CAA Tests will be offered on Thursday July 16 10:00am at Charlottesville HS– see additional dates below, the NIAAA requires the application at least 30 days prior to the exam date.
- j. Public Relations – Lucas Brown, CAA; Mickey Swartz, RAA – no report
- k. Publications – Jessica Horning, CAA; Lisa Makowski, CAA – reached out to regional reps to gather the articles for the next ADmission



- l. Retired – Bob Stratton, CAA; Donna King, CMAA – no report, will need a new Committee Chair moving forward
- m. Scholarship – Chris Felton, CAA; Mike Costello, CAA – scholarship recipients were selected and will be honored by their schools. Plaques will be distributed. Info about the recipients are on the website and will be available on Twitter
- n. Technology – Matt Pearman, CAA; Lisa Corprew, CAA – scholarship recipients are posted on Twitter, AD recognition is also being posted on Twitter and the website
- o. Ways and Means – Dan Jones, CMAA – no report

XIV. Old Business - none

XV. New Business

- a. Changing of the gavel—Derek Farrey to Joe Breinig
- b. NADW—Chris Felton – info has been posted to the website and that info was presented. Dates are July 14-16 at Charlottesville HS

XVI. Adjournment 11:50am

2020-21 VIAAA Board of Directors Meeting Dates

Officer Meeting Dates

Monday, July 13, 2020	TBD	10:00 a.m.
Sunday, September 27, 2020	The Hyatt Place, Charlottesville	4:00 p.m.
Sunday, November 15, 2020	The Hyatt Place, Charlottesville	4:00 p.m.
Sunday, January 24, 2021	The Hyatt Place, Charlottesville	2:00 p.m.
	Past President's Meeting	4:00 p.m.
	Past President's Dinner	7:00 p.m.
	(Snow Date: TBD)	
Tuesday, March , 2021	Pre-Conference Officers, Charlottesville	9:00 a.m.
Sunday, May 2, 2021	The Hyatt Place, Charlottesville	4:00pm

Board of Director's Meeting Dates

Monday, September 28, 2020	VHSL League Office, Charlottesville	9:30 a.m.
Monday, November 16, 2020	VHSL League Office, Charlottesville	9:30 a.m.



Monday, January 25, 2021	VHSL League Office, Charlottesville (Snow Date: TBD)	9:30 a.m.
Wednesday, March 24, 2021	Pre-Conference BOD, Charlottesville	8:00 a.m.
Friday, March 26, 2021	Annual Business Meeting, Charlottesville	10:45a.m.
Monday, May 3, 2021	VHSL League Office, Charlottesville	9:30 a.m.

Executive Committee Meeting Dates

September 23 2020	Executive Committee
October 15, 2020	Group Boards/Membership--Charlottesville
February 2, 2021	Executive Committee
March 11-12, 2021	Group Boards/Membership----Richmond
May 5, 2021	Executive Committee

NIAAA Section 2 Meeting

June 17-19th, Glade Spring, W.VA

Summer Institute (Charlottesville) – July 14-15, 2020

503, 504, 508, 614, 625, 630, 724, 799 Charlottesville High School

NADW Dates

Tuesday, July 14-16, 2020 Charlottesville High School

Golf Tournament Date

Wednesday, October 14, 2020 Course TBD--Charlottesville

National Conference Dates

December 12-15, 2020	Tampa, Florida
December 10-14, 2021	Denver, Colorado
December 9-13, 2022	Nashville, Tennessee
December 15-19, 2023	Orlando, Florida

State Conference Dates

March 23-26, 2021	The Omni, Charlottesville
March 22-25, 2022	The Omni, Charlottesville

CAA Test Dates

Thursday, July 16, 2020	Charlottesville High School	10am
Thursday, October 15, 2020	Doubletree, Charlottesville	1pm



Monday, January 25, 2021
Tuesday, March 23, 2021

VHSL Office, Charlottesville 1pm
The Omni, Charlottesville 10am

LTI Course Schedule

October Meetings (Charlottesville) – October 14th

503, 506, 510, 608, 617, 705

VIAAA & NIAAA Dual Membership

Membership Benefits

- Interscholastic Athletic Administration, a quarterly professional journal written by and for athletic administrators
- \$2,000,000 student injury and property damage liability insurance while performing the duties of an athletic administrator
- \$2500 term life insurance
- A.D. Mission: The 3 issues of the VIAAA Newsletter
- Complimentary Tickets to numerous state college and universities (You must join by August 15th)
- Accidental Death Insurance: \$10,000 in accidental death and dismemberment insurance (24-hour Coverage)
VIAAA application must be received by September 10th for the life insurance to be effective. Coverage is effective from October 1st to September 30th.
- Ability to purchase Long Term Health Care at discount rates, as well as discounts on Cancer Insurance and Accident Insurance
- Discount on registration fees for the National Athletic Directors Conference in addition LTI classes, certification and other services
- Opportunities to serve on national committees
- Support, communication and informational materials regarding key issues, through interpretation, best practices, research, explanation and education
- Opportunity to nominate students from your school for the NIAAA Scholarship annually
- Opportunity for national recognition through the NIAAA Awards Program