



**Board of Directors Meeting
Monday, November 4, 2024
Hyatt Place - Charlottesville
At 9:30am
Minutes taken by S. Hyatt
Edited by L. Corprew, CMAA**

- I. **Call To Order** – Jonathan Bukva, CMAA, President- **Meeting called to order at 9:10am**
- II. **Pledge of Allegiance** – Shea Collins, CAA, President-Elect
- IV. **Invocation** – Trevor Coleman, CAA, Past President
- V. **Roll Call and Introductions** – Jonathan Bukva, CMAA, President
Meeting Attendance: Jonathan Bukva, Trevor Coleman, Bob Stratton, Sarana Hyatt, William Lawson III, Richard Kemper Jr, Jeremy Eubank, Rick Lilly, Greg Wade, Jamie Plecker, Doug Campell, Kevin Adams, Danny Tryon, Tom Nedeau, Brandon Burley, Ryan Patterson, Courtney Atkins, Matt Hiserman, Eric Phillips, Richard Farquharson, Caroline Heeter, Ricky Talman, Brad Harper, E'yad Al'Taha, Thomas Annunziata, Marvin Wooten, Jerry Carter, Scott Morris, Bruce Bowen, Shea Collins, Michael Kulfeld, and Shani Twyman
- VI. **Officers Reports**
 - o Minutes – Lisa Corprew, CMAA - **Minutes posted to the VIAAA website. No edits.**
 - o Treasurer – Shani Twyman, CAA- **\$53,790.95 in Checking and \$55,193.34 in Money Market**
 - o President-Elect – Shea Collins, CAA"blitz" on sports U
 - **Mike McCall and Jon Bukva will send out requests on website for AD of the Year**
 - **Scholarship and awards nominees should be sent to Trevor Coleman or Shea Collins due 12/1**
 - o **Information updated on the website. Any student awards nominees must be a student of an athletic administrator that is VIAAA member**
 - **Bob Straton- asked all officers to send nominee requests to schools**
 - o Past-President – Trevor Coleman, CAA
 - **December 1st deadline for scholarships and BOD applicants**
 - **Update website for student scholarships from 23 to 24**
 - **Applications for BOD positions are due by 12/01/24 for President-Elect and Secretary**
 - o **Board of Directors Application**
 - **AD of the Year Nomination Forms - due December 1st**
 - o **VIAAA Athletic Administrator of the Year**
 - **Scholarship Applications**
 - o **Claudia Dodson Application 2024-25**
 - o **John C. Youngblood Application 2024-25**
 - o **Past President Application 2024-25**
 - o President – Jonathan Bukva, CMAA
 - **Moved to "new business"**
 - **Encourage people to apply to scholarships and AD of the year**

VII. Special Reports

1. Executive Director/NIAAA Liaison – Bob Stratton, CAA

- Timing of the November meeting. We may need to find an alternate date. Not the Monday before election day, schools off) and NOT on the first day of Winter Sports. Does November need to become a Zoom meeting?
 - Signed a contract with Hyatt Place in Charlottesville for meeting space for VIAAA Fall Board Meetings for rooms and meeting space
 - National Conference Attendance- 20 confirmed from Board
 - Section 2 meeting invitation (5 delegates from the Board will attend and all are invited)
 - Finances:
 - Rounded the \$13,500 coming in from sponsorships, \$30k coming in January for sponsorships + \$54,000 currently = \$90,000 (rounded for the year)
 - \$4,000 for today's meeting + \$5,000 for January meeting (extra \$1,000 to bring in past presidents)+ coverage for presidents for the NIAAA for 12k will come out the account before VIAAA State Conference
 - \$80,000 before we start VIAAA conference
 - \$10,000 set aside in case we don't get NIAAA grant for the NADW
 - VIAAA Conference meeting
 - 26-27 Committee set in VA Beach Meeting Sheraton Waterside VA Beach; hotel contract signed
 - Proposing a parking grant in VA Beach \$159/room/night (otherwise attendees will pay and extra \$30/night)
 - Put a \$5,000 grant to offset parking cost for VIAAA conference this year

AWARDS

- Screening for names to increase possibility of being selected
 - Nominate Distinguished Service Award- must be someone that serves on a NIAAA committee
 - Add names that may need to be added to the hopper for Professional Development Award and Distinguished Service Award
- Jeff Dietze, Dick Kemper, Donna King VIAAA Professional Development Award- proposed nominations to be approved by Board and voted on by Past Presidents in January at the BOD meeting
 - Are Dodson award winners eligible?

2025 VIAAA Conference

- 242 attendees last year, 250 goal 2025
- No schedule changes
- Hotel price is \$159 from \$239 of Sheraton, VA Beach for 3 years (same rate as Short Pump)
- Conference registration will open January 1, 2025
- 12/21/24 workshops and vendors for VIAAA
- Working on teachers for LTI classes for VIAAA CONFERENCE
- Thursday of VIAAA Conference we will for go to Flying Squirrels Game after awards banquet at 5pm
- Looking for suggestions for activity 2:30pm-4:30pm Thursday before the baseball game

2. NIAAA Section II – Lisa Corprew, CMAA

- The Section 2 Meeting is Sunday, 12/15/24 at 1pm. We will have 5 delegates in attendance
- Scott Morris will receive NFHS citation on Monday, 12/16/24 at the Conference Luncheon. Please make arrangements to attend the Luncheon to support Scott at the NADC.
- The State President's Luncheon is on Sunday, 12/15/24. Jonathan Bukva will represent the VIAAA at this meeting.
- Join us for the DEIB Fellowship Luncheon on December 15th at 7am

3. VHSL Report – Chris Robinson, CAA

- September Executive Committee Update – Second Vote Executive Committee February 4, 2025
- Legislation:
 - First Vote Items:
 1. Rule clinic attendance – will require the head coach to complete the rules clinic, not another coach on staff.
 2. Coaches Ed. Requirement – new coach has one year to complete requirements, veteran coach of 10 yrs. must complete 10 hours of continuing education before beginning eleventh year. League websites have approved continuing education opportunities.
 3. Grade rule – would allow 4 x 4 graduates the same ability to complete the winter season without taking additional courses as spring athletes when finishing spring sport.
 4. Transfer rule exception – specifies a minimum time a student must attend non-member school before returning to member school to eliminate loophole to regain eligibility. Please note 1) Specifies the student must stay one full year, and 2) the student must meet the nonmember's scholarship requirements or meet the VHSL scholarship requirements.
 5. Wrestling contest limit(s) – increased number of tournaments allowed from 5 to 8.
 6. Cheerleading – Add tumbling to handbook language along with stunting to be included in 20-day requirement, clarifies choreography should not be taught until first competition practice date.
 7. Drama – update handbook for current practice, defines advancement from region/super region format to state tournament.
 8. Scholastic Bowl - update handbook for current practice, defines advancement from region/super region format to state tournament.
 9. Theater – adds handbook language to prohibit use of a microphone.
 10. Debate – in Public Forum, adjusts preparation time from 2 to 3 minutes.
 11. Publications – update handbook with current procedures for entering publications in the evaluation service.
 12. Robotics – aligns entry deadline for robotics with published VHSL activities calendar.
 13. National Guard Cup – changes name of awarding sponsor. Adjusts earning points for film festival for top place finishers and removes sportsmanship due to Claudia Dodson award available.
 - Strategic Plan for 2025 – 26 – strategic plan mtgs. held prior to Area Mtgs. The EC subcommittee reviewed survey results and preliminary feedback is to include General Education for AD's/Coaches, Athlete Mental Health, and Communication to include website enhancements. Next Steps will be to bring draft goals to the membership – Please feel free to send feedback on the areas of focus that came out of the executive committee communications subcommittee.
 - Weight control assessors – VHSL weight control program homepage is updated. Please remind your assessors to check website and complete online certification requirements to test wrestlers. Wednesday, November 13 from 9 AM until Noon is the last workshop.
 - The webinar for fall all-state selection is posted on the website. Region C will oversee all-state voting.
 - AD Webinars held with Laura Parker; November will be announced soon. Please let Laura know if you would like to present.
 - Winter dead period is November 10 – November 24, 2024.
 - 11/10-24 fall championships posted on respected home pages
 - transfer rule and eligibility rule will be discussed with Dr. Haan; first vote in Feb and second vote in May
 - 9th grade rule and residency for eligibility
- - Football rating will be reviewed on Sunday, 11/10/24
 - Region director to send in to VHSL possible rankings after Friday's games 11/8 BEFORE Sunday 11/10 meetings

4. VISAA Report – Dick Kemper

- Evaluation of Executive Directors
 - Communication and staff recommendations were common topics brought up in surveys
 - Currently monthly reports go out from Executive Director, Adam Brick
 - Revised rules and guidelines to be published on VISAA website
 - Championship events
 - Soccer champs moved for one year
 - Longwood University interested in hosting state basketball
 - Girls BB tourney at Longwood this year (finding a way to host boys and girls at the same place)
 - TBG Corporate revenue sharing sponsorship increased to \$52,000 (^\$13k from last year)
 - 3 Core Objectives
 - Delivering a championship experience
 - Fostering empathy
 - Creating a positive experience
 - Vision- provide opportunities and guidance fair play and sportsmanship
 - Balance academics and athletics and diverse membership
 - 25th anniversary in May at Hilton in Short Pump

5. VIAAA State Conference – Bob Stratton, CAA - See Executive Directors report and New Business

Break at 10am

Reconvene at 10:13am

VIII. Standing Committee Reports

- Awards – Tom Nadeau, CAA and Bill Lawson, III, CAA - **No Report**
- Diversity/Equity/Inclusion/Belonging – Eyad Al'Taha, RAA and Marcus Johnson Williams - **No Report**
- Exhibitors – Danny Tryon, CAA and Tom Horn, CAA - **No report**
- Finance – Tim Tryon, CAA and Mike Payne, CMAA - **Not Present**
- [Leadership Training](#) – Derek Farrey, CAA and Richard Farquharson CAA - Click the leadership training link for full details
 - Following courses will be offered at VIAAA Conference. Committee will reach out to instructors
 - 04/29/25: LTC 601, 603, 611, 613
 - 4/30/25: LTC 615, 701
 - 5/2/25: LTC 703, 705, 707 (Rick Lily will teach), 790
 - 2025 Summer Institute: LTC 617, 619, 621, 625, 627, 715, 717, 719, 721, 723
- Membership – Michael Krulfeld, CAA; and Kirk Litton, CAA - **There are currently 579 members**
- Mentorship – Scott Morris, CMAA, Laura Parker, RAA, and Eric Phillips, CAA - **Committee met with VHSL to expand on mentorship opportunities**
- Middle School – Marcus Carter, CAA and Caroline Heeter, CAA - **Middle School AD of the Year Nomination form is due by December 1** [Middle School AD of the Year Nomination Form](#)
- POP Manual – Lisa Corprew, CMAA and Derek Farrey, CAA - **No reports**
- Professional Development – Carol Callaway, CMAA - **The CAA exam will be offered after January BOD meeting**
- Publications – Greg Mullins, CAA and Glen Anderson, RAA - **Not present**
- Public Relations – Mike Whittington, CAA - **Not present**
- Retired – Bruce Bowen, CMAA - **Please share any information about any retired ADs to be recognized**
- Scholarship – Wendy Baylor, CAA and Sarana Hyatt, RAA
 - please send to applications Wendy
 - decisions made at Jan meeting
 - VIAAA website to be updated
- Technology – Anola Douglas, RAA and Christian Chavis - **No report**

- Ways & Means – Doug Campbell, RAA and Jamie Plecker, RAA - **\$125 in 50/50**

X. Unfinished Business

- \$50,000 CD update – Stratton - **moved to a 1yr CD**
- Future website review – Corprew - **decisions made in Sept 2025**

XI. New Business

1. Award Nominations – Stratton - **David Rhodes inducted into the Hall of Fame 4/27/25**
2. State Conference Sessions – Bukva
 - **QR codes sent to create speakers for sessions (especially if you attend NIAAA conference) for review**
 - **do not have to be going to NIAAA to present**
 - **Hoping to have 10 topics by January VIAAA registration**
3. **National Conference attendance – Bukva**
 - Cornhole team **will play at Sunday, December 15th at 2:30pm**
 - Health & Wellness committee attendee - **trying to get more state boards to add to boards- waiting to see it progress before adding committee to VIAAA board**
 - Awards committee attendee- **Sunday, December 15th at 11:45am**
 - Coaches Education committee attendee **Saturday, December 14th at 9:15am**
 - Section 2 meeting (all invited) **Sunday, December 15th at 1pm. This will be Lisa's last meeting serving as the Section 2 BOD representative**
 - Delegation meeting (only 5 delegates)
 - Scott Morris will receive the NFHS Citation
4. **Nominations – due December 1 to Trevor Coleman – Bukva**
 - Secretary
 - President Elect
 - AD of the Year Awards
 - Other Awards
5. **Scholarships due December 1 to Wendy Baylor – Bukva**
6. **National Dues Increase on June 1, 2025 (from \$80 to \$100) – Bukva**
 - **VIAAA membership dues will increase to \$145 because the NIAAA increased dues in June, 2025**
 - **Workshops were a success and would like to continue that reach out to past presidents overseeing districts to name one person that has brought something unique and done a great job for workshops**

XII. Announcements/Reminders

1. Next BOD Meeting – Monday, January 27, 2025, at 9:30AM at Hyatt Place Charlottesville
2. NIAAA National Conference – December 13-17, 2024, Austin, TX
3. CAA Exam – Monday, January 27, 2025, following the BOD meeting
4. ADmission Submission Deadline
5. Be sure to renew your Membership (VIAAA/NIAAA – we are a DUAL Membership State) if it is expiring. Remember to allow a minimum of 30 days for processing.
6. State Conference – April 29 – May 2, 2025 in Short Pump, Richmond, Virginia
 - a. Registration will open in early January 2025
7. VIAAA Professional Growth Summer Experience – *Tentative Dates for NADW July 15 – July 17, 2025

10:33am Kemper motion to adjourn, meetings adjourned 10:34am

#BetterTogether

Website: <https://viaaa.org/>

SportsYou: M32B-PP4V

Twitter: @VIAAA95

Instagram: @VIAAA1995