



VIAAA Board of Directors Meeting

Monday May 16, 2016 at 9:30am.
VHSL Office, Charlottesville, Va.

8:45 a.m.	Professional Development Committee
12:00 p.m.	2017/18 Conference Review (or at the conclusion of the meeting)

AGENDA

Please silence all cell phones. We will call the meeting to order at 9:30a.m and begin with the Pledge of Allegiance. Pin Check.

Reminder: Members of the Board that are eligible to vote are officers, regional representatives (or alternates), and active past presidents. Region Representative please make packets for anyone absent from meeting. Dan Jones will make sure that all in attendance are wearing a VIAAA pin or apparel. Kevin Cole will serve as the parliamentarian.

1. Call to order/roll call/introductions/report – Rick Lilly, CAA President

- Meeting called to order at 9:30am
- VHSL retirement recognition – Carolyn Shifflett
- VHSL Introduction -- Carey Little (Tom Dolan's new assistant)
- BOD Members present: Beamer, Bowen, Cole, Corprew, Costello, D'Adamo, Dietze, Felton, Fox, Hadaway, Halsey, Heon, Jones, Kemper, Leach, Lilly, Mathews, Morris, Nelson, Pearman, Peters, Qualls, Robinson, Sisson, Stratton, Tribus, Vencill
- President's Report – VIAAA Roadmap was discussed and given out, reviewed successes since 2014 and how the VIAAA has improved, spoke about the following for this year and the future: building on the past, website and digital library as resources, strategic plan review, Executive Director position, mentor program, improving lines of communication, get membership and conference registration online and awards database, VIAAA working with the VASSP to distribute information about the VIAAA.
- Recognized Bobby Stratton for his state conference leadership and organization and Scott Morris for his NIAAA At-Large nomination and campaign for the National Conference.
- State Hall of Fame Update – originally started by the VHSL and the VHSCA together. There have been some transparency issues about the selection process and payment by the VHSCA for this year's banquet has not been received. The VHSL looks to continue the Hall of Fame with contributors, athletes, and coaches.
- 2017 Conference Committee will meet after today's meeting. Speakers have already been identified and contacted.

2. Minutes – Brad Qualls, CAA Secretary – minutes will be posted to website from April and today's meeting. Motion to accept- Nelson, Second Jones – Minutes passed



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3. Treasurer's Report – Chris Robinson, CAA Treasurer

- treasurer's position is in transition from Chris Robinson to Steve Heon and we also a new CPA for the upcoming year.
- Checking \$23,746.30 Money Market \$49,482.50 Total \$73,228.87

4. Officers' Reports –

- A. **President-Elect** – Chris Robinson, CAA – reviewed BOD list and encouraged to have new AD's be a part of the Board of Directors. Need to find a new representative for the Independent Eastern Region Rep and Alternate
- B. **Past President** – Lisa Corprew, CAA – Reminded everyone to wear VIAAA apparel at the September meeting for the website. The VIAAA website will be able to archive the ADMission articles.
- C. **Executive Director** – Bruce Bowen, CMAA
 - Online store is on our website, BOD members get apparel at the beginning of each year and conference.
 - Bruce discussed the Officers Retreat in July, the Section 2 Meeting, he will represent the VIAAA in Indianapolis, and will also attend the Executive Director Conference. Partnerships and sponsorships were reviewed (\$80,000 in cash and product), he is working on partnership renewals for the upcoming year, certifications for AD's are posted on the website, will have credit card payments for membership and conference registration.
- **NIAAA Report** – Dave Nelson, CMAA
 - Awards applications for 2017 are in for NIAAA (Melody Modell, Bobby Stratton, Tom Dolan, Sandy Hadaway)

5. VISAA report - Dick Kemper, CMAA

- finished work on the Strategic Plan through 2020. Associate Executive Director vacancy

6. Independent Schools meet separately

7. VHSL Report – Joyce Sisson

- Area meetings will be scheduled earlier this year. VHSL made a decision to stay with rschool for the upcoming year

8. Legislative Action – Executive Committee Representatives.

- Second vote items that passed -- Ejection rule will increase the suspension for fighting or profanity directed towards an official, 30 point rule for basketball will allow the clock to run in the fourth quarter. The basketball tournament format for next year has been changed (predetermined supersites will be used for quarterfinals and semifinals and the Championship will be in Richmond)



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9. Standing Committee Reports

- A. **Awards** – Chris Rollison, CAA / Clyde Metzger, RAA – awards are up to date
- B. **Conference Review**- Michael Payne, CAA / Jeff Berry – no report
- C. **Exhibitors** – Larry Kidd / Bruce Bowen, CMAA – no report
- D. **Leadership Training** – Kevin Adams, CAA/ Dick Kemper, CMAA –we had 29 people take LTI courses at the conference. Registration for the Summer Institute is online, NIAAA webinar trainings are also posted on the NIAAA and VIAAA websites for LTI classes that can be taken this summer
- E. **Mentorship Program** – Scott Morris, CAA / Tim Leach, RAA – work with New AD’s Workshop this summer, currently looking for AD’s willing to be mentors and names of AD’s who may need mentors
- F. **Membership/Membership Benefits** –Mike Tribus, CAA - 140 Active, 21 New Lifetime, 30 Retired, Total for 2015-2016 191, Total VIAAA members including Past Presidents is 434, updated membership application has been posted on the website
- G. **Middle School**- John Fox – the middle school conference was successful
- H. **POP Manual** – Kevin Cole, CAA – work in progress and will update appendices
- I. **Professional Development** –Jeff Dietze, CMAA - goal is to get certification letter to AD’s by the end of the school year who are not currently certified to encourage certification and the steps to obtain a CAA. Reviewed dates of New AD’s Workshop and Summer Institute (see below)
- J. **Public Relations** – Steve D’Adamo – remind app that will send reminders – send text to 81010 message @BODVIAAA
- K. **Publications** – Jessica Horning, CAA / Lisa Spain, CAA – the final ADMission of the year will be published shortly
- L. **Retired** – Bruce Bowen, CMAA – large retiree turnout at the state conference
- M. **Scholarship** – Chris Felton – October 12, 2016 will be the golf tournament at Old Trail Golf Course to raise funds for the scholarships offered
- N. **Technology** – Matt Pearman / Lisa Corprew, CAA – the website is available for preview. If you see changes that need to be made please contact Matt or Lisa.
- O. **Ways and Means** – Dan Jones, CMAA – 50/50 tickets for sale

10. Unfinished business –

- should consider recognition for VHSL staff members that retire (Carolyn Shifflett and Jim Garmon)
- motion by Lisa Corprew to give a plaque to for retirement, seconded by Kevin Cole. Discussion on when to present plaques to retired staff members. Bruce Bowen can get plaques made by June and (Carolyn and Jim) can be invited to come to the September meeting to present plaques – Motion passes

11. New Business

- need to find an alternate for Northern Region alternate and At-Large alternate for Independent Schools



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Conference Report—Numbers from conference: 201 conference attendees, 29 LTI participants, 44 memberships, 154 luncheon attendees. \$28,000 will be deposited from the conference.

12. Announcements -

- › Birthdays Announcements
- › Meeting Reminders - see the attached Calendar.
- › News from Region Representatives
 - I. 1A Region - no report
 - II. 2A Region - no report
 - III. 3A Region - no report
 - IV. 4A Region - no report
 - V. 5A Region - no report
 - VI. 6A Region - no report
 - VII. Independent Schools - no report

13. Adjournment - Meeting adjourned at 10:56

- a. Drawing for the 50/50 raffle.

Meeting Evaluations

Please remember to complete your electronic meeting evaluation. A meeting evaluation link will be emailed to you at the conclusion of the meeting. <http://goo.gl/forms/DWnF9s73fa>



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2016-17 VIAAA Board of Directors Meeting Dates

Officer Meeting Dates

Wednesday, July 13, 2016	Lake Anna	1 p.m.
Thursday, July 14, 2016	Lake Anna	8 a.m.
Sunday, September 18, 2016	English Inn, Charlottesville	4 p.m.
Sunday, November 6, 2016	English Inn, Charlottesville	4 p.m.
Sunday, January 22, 2016*	English Inn, Charlottesville	1 p.m.
	Past President's Meeting	4 p.m.
	Past President's Dinner	7 p.m.
Tuesday, March 28, 2017	Pre-Conference Officers, Roanoke	9:00a.m.
Sunday, May 7, 2017	Charlottesville	4 p.m.

Board of Director's Meeting Dates

Monday, September 19, 2016	VHSL League Office, Charlottesville	9:30 a.m.
Monday, November 7, 2016	VHSL League Office, Charlottesville	9:30 a.m.
Monday, January 23, 2017	VHSL League Office, Charlottesville	9:30 a.m.
	Past President's Breakfast (Snow Date: January 30, 2017)	
Monday, February 6, 2017	Conference Meeting if necessary, site TBD	
Tuesday, March 28, 2017	Pre-Conference BOD, Roanoke	6:00p.m.
Friday, March 31, 2017	Annual Business Meeting, Roanoke	10:45a.m.
Saturday, April 1, 2017	Post Conference BOD, Roanoke	8:30 a.m.
Monday, May 8, 2017	VHSL League Office, Charlottesville	9:30 a.m.

Executive Committee Meeting Dates

Wednesday, September 21, 2016	Executive Committee
Wednesday, October 12, 2016	Hall of Fame
Thursday, October 13, 2016	Group Boards/Membership
Wednesday, December 7, 2016	Executive Committee
Wednesday, February 15, 2017	Executive Committee
Thursday, March 8, 2017	Group Boards
Friday, March 9, 2017	Membership
Thursday, May 4, 2017	Executive Committee

Summer Institute

Tuesday, July 12, 2016	English Inn, Charlottesville
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NADW Dates

Wednesday, July 20 - Thursday, July 21, 2016, VHSL Office, Charlottesville

Golf Tournament Date

Wednesday, October 12, 2016, Old Trail Golf Course, 5494 Golf Drive,
Crozet, VA, 22932

Conference Dates

December 10-13, 2016 in Nashville, Tennessee at the Gaylord Opryland Hotel

2017 Annual VIAAA State Conference

Tuesday, March 28 - Saturday, April 1, 2017.

Hotel Roanoke, Roanoke, Va.

CAA Test Dates

Wednesday, July 20, 2016, English Inn, Charlottesville

Wednesday, October 12, 2016, VHSL Office, Charlottesville

Monday, January 23, 2017, VHSL Office, Charlottesville

Friday, March 31, 2017, Hotel Roanoke, Va. 3:00-5:00.