

VIAAA Board of Directors Meeting

Monday, September 21, 2015 at 9:30 a.m.
VHSL League Office, Charlottesville



8:45 a.m.	Professional Development Committee
9:00 a.m.	Committee Chairs
9:15 a.m.	New Region Representatives
12:30 p.m.	2017/18 Conference Review

Please silence all cell phones. We will call the meeting to order at 9:30 a.m. and begin with the Pledge of Allegiance

Reminder: Members of the Board that are eligible to vote are officers, regional representatives (or alternates), and active past presidents. Region Representative please make packets for anyone absent from meeting. Dan Jones will make sure that all in attendance are wearing a VIAAA pin or apparel. Kevin Cole will serve as the parliamentarian.

- 1. Call to order/roll call/introductions** – Lisa Corprew, President – BOD members that were present at the meeting – Adams, Beameer, Bowen, Carter, Cole, Coleman, Corprew, Costello, Dietze, Dike, Dolan, Hadaway, Heon, Hembach, Horning, Jones, Kemper, Leake, Leach, Lilly, Margheim, Mathews, Modell, Molloy, Morris, Nelson, Overton, Patrick, Payne, Peters, Qualls, Rhodes, Robinson, Rollison, Salmon, Sisson, Smith, Stewart, Stratton, Vencill, Watkins, Williams, Woodrum,
- 2. Minutes** – Brad Qualls, Secretary – **April 27th minutes have been posted to the website – Motion made by Rick Lilly to accept minutes from April 27th Seconded by Dick Kemper – Motion Approved**

Brad Qualls will take photos of all new members or anyone who wants to update their photo for the conference program after today's meeting.

- 3. Treasurer's Report** – Chris Robinson, Treasurer – Checking \$26,021.29 – Money Market \$49,434.25 – CD \$10,569.28 **Motion to approve made by Darrin Mathews Seconded by Dwayne Peters – Motion Approved**
- 4. Officers' Reports** –
 - A. President** – Lisa Corprew –
 - Credit card usage for website is forthcoming
 - Thank you to Melody Modell for organizing New AD's Workshop and for it being a successful event
 - Attended Section 2 meeting in Louisville
 - Congratulated two NIAAA Hall of Fame Inductees for this upcoming December (Dave Nelson and Dave Morgan).
 - Announced that Ted Salmon will be inducted into the VHSL Hall of Fame.
 - Announced that the National Conference in Orlando 12/11-12/15 – Nashville 2016, Phoenix 2017.
 - Membership cards are available for pickup at today's meeting.
 - VIAAA pins will be available from pickup at today's meeting from Bruce Bowen. **Motion by Dave Nelson and Second by Sandy Hadaway for a 250.00 donation to the NIAAA Endowment Fund, WINS, and VHSL Foundation. Motion Approved**
 - Mentioned that first time National Conference attendees have the option to take advantage of one of two free registration opportunities. Chris Smith will let BOD know and the invitation needs to be sent to attendees from New AD's Conference via Melody Modell

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B. **President-Elect** - Rick Lilly -

- Reviewed the Board of Directors and welcomed Chris Smith as 1A East Region Representative.
- Announced the current BOD Vacancies -- At Large Alternate, 2A West Alternate, Central Independent Region Representative, Southwestern Independent Region Alternate, At Large Independent Region Alternate, Public Relations Alternate
- Reviewed and handed out Regional Representative responsibilities
- Reviewed VIAAA Meeting Dates and CAA Test Dates
- Reviewed ADmission due dates - next due date is 10/3

C. **Past President** - Scott Morris

- Reviewed future VIAAA Conference Dates -- March 27, 2017-April 1, 2017 and March 19, 2018-March 24, 2018 at the Hotel Roanoke. Conference Review Committee will meet after today's meeting to review contract and specifics. AD's need to help in the search of speakers and Hotel Roanoke will have "continuous eating" throughout the conference (morning/finger foods)
- Mentorship Program for new AD's - Tim Leach spoke on the new mentorship program and the significance of having resources and a mentor to new AD's. The mentorship program is looking for resources and/or useful information to help new AD's. Please forward any information to Tim Leach or Scott Morris.

D. **Executive Director** - Bruce Bowen

- Reviewed Executive Director's Report - attended Section meeting in Louisville
- Coaches Association Clinic Update - 7 vendors in total and 2 left the first day.
- Introduced the HOF Lapel Pin for VIAAA members who are VHSL Hall of Fame Inductees - Officers support purchasing the lapel pins for these members
- Sweater Vests will be handed out in November meeting for the BOD
- NEDC Summit - Virginia hosted the largest summit ever in Williamsburg in August. 32 states were represented. VIAAA and VHSL came together to make the event successful.
- Attended the New AD's Workshop this summer
- NIAAA Update - Bruce Whitehead is retiring next June. The VIAAA should consider a gift for Bruce Whitehead. NIAAA is providing \$1000.00 worth of LTI materials which will help the VIAAA provide LTI classes to our members at a reduced cost. Goal of NIAAA is to get to 10,000 members.
- Concerns about state conference attendance were discussed - - same location, time of year, cost and will be discussed at Conference Review Committee meeting. VIAAA will put a survey together to help assist getting more attendees to the state conference -- please send any ideas or questions to Lisa Corprew at lisa.corprew@vbschools.com for the survey.
- Reminder to have region representatives promote joining the VIAAA to all region school AD's

5. **VISAA report** - -Dick Kemper

- Dick Kemper has informed the VISAA school membership of the VHSL membership criteria for joining if they are interested. VISAA may look at coming a full time member of VHSL to help independent school athletes.
- Partnered with Positive Coaching Alliance to meet with coaches/captains to help promote sportsmanship and leadership within the schools.
- Sportsmanship initiative is main focus of VISAA schools this year.

6. **Independent Schools meet separately**

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7. VHSL Report – Joyce Sisson

- Jim Garman and Teresa May have announced their retirement on December 31, 2015.
- Principal's Transfer Form has been very effective this year and makes schools aware of students transferring
- State basketball quarterfinals have been restored for this year (2015-2016) --
- Executive Committee meets on Wednesday 9/23. There are 13 new members on the committee this year.
- Sports Medicine Committee – have a team specific/venue specific emergency action plan in place for particular teams. Emergency Action Plan Guides were sent to each member school at the beginning of the year.
- October membership meeting agenda – discussion will be about VHSL finances, classification system, Alignment Committee issues and concerns with the 6 classification system (travel, finances, loss of instructional time).
- NFHS Network and LRG Apparel are partners of the VHSL
- VHSL Coaches passes are still available
- Principal and administrator passes need to be ordered by member schools – pass application is online at www.vhsl.org
- RSchool training will be available on November 19th at the VHSL office
- Concerns about the number of ejections last year for fighting and language used towards an official were discussed. The Sportsmanship Committee has met and are focusing on making recommendations to help reduce ejections.
- VHSL Staff is well represented on NFHS National Committees.
- VHSL has been directed by the Executive Committee to cut \$300,000 from the budget for this year.
- Concerns from the floor (Dave Nelson) about the relationship between the VHSL and Officials Associations and the amount of penalties/fouls being called during games. The NFHS posts points of emphasis for each sport which may cause more penalties this year.
- Lacrosse Classification System – see below

8. Legislative Action – Executive Committee Representatives (Steve Heon)

- Most changes are editorial in nature
- Outdoor Track – (Jim Patrick/Rick Lilly) Change the number of teams in a meet from 10 to 3 if an electronic timing system is used to qualify for the state meet. Concerns about using field event results being used in a 3 team meet and an inequity issue for some schools who can't afford the electronic timing system. It gives a better option to schools who have to travel far to enter a 10 team meet.
- Boys Volleyball – (Dwayne Peters) Format about mixed classifications and notification to all schools about change in format is needed – Information was posted in the Weekly Update.
- First Vote Item -- Scholarship Rule Exceptions – second semester eligibility is based on the date grades are due. Discussion took place about when grades are due compared to when the first semester ends. In some cases it may be 2-3 weeks after the end of the first semester. Concerns about the time to check eligibility in the afternoon grades are due when there are contests that night or the next day. Possibility of looking at if a student is eligible at the beginning of the season to remain eligible until the end of the season (Ryan Molloy). Issues are that students can not become eligible after the first semester and that students can also become ineligible in the Spring after the second semester ends. Straw Vote taken to keep the rule the same as written (18-7-0)
- Film Festival Eligibility – Eligibility rules are not required for film eligibility. Concerns about the consistency of eligibility from all other VHSL activities that have a state championship versus film festival.

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9. Standing Committee Reports

- A. **Awards** – Chris Rollison – check dates when awards are due and regional representatives get names of nominees. Please update longevity information.
- B. **Conference Review**-Ted Salmon/Michael Payne – At Short Pump again this year April 12-16 Golf Tournament will be on April 12th-- Spring Break will be complete and Spring sports will have begun. Timing this year looks ideal for many AD's to attend the conference this year. Send suggestions to make the conference better to Ted Salmon or Lisa Corprew.
- C. **Exhibitors** – Marilyn Watkins / Bruce Bowen – Let Marilyn or Bruce know if you know of any exhibitors for the state conference. There will be room for 65 exhibitors.
- D. **Leadership Training** – Kevin Adams/Dick Kemper – Fall Seminar October 14th offering 6 courses. NIAAA is emphasizing using their portal for LTI information. 2 new LTI courses will be offered at the National Conference in Orlando. Members need to setup a user name and password on the NIAAA membership portal to have information updated for LTI courses. CMAA members will need to meet requirements to maintain licensure. Information will be forthcoming with these requirements. Send recommendation for LTI for the conference to Kevin Adams at kgadams1@henrico.k12.va.us
- E. **Membership/Membership Benefits** – Ryan Molloy/Mike Tribus – 106 active members, 140 members for the 2015-2016 school year, 387 total members – Lifetime members do not need to submit the application form each year unless there is a change in school, contact info, or want to update NIAAA membership status
- F. **Middle School**- Kathy Keough/John Fox – Send name and information to Kathy or John to add middle school administrators to contact list.
- G. **NIAAA** – Dave Nelson / Bruce Bowen – Nomination ballot for awards were passed out. –
-Membership cards for NIAAA can be ordered online.
-National Conference registration will need to be completed online at the NIAAA website.
-Career Service Awards for NIAAA are needed. Be sure to update longevity service time to Chris Rollison.
-National Award Nominations – NIAAA Distinguished Award nominee Bob Stratton – Motion by Sandy Hadaway Seconded by Dick Kemper – Motion Passed
-NFHS Citation Award nominee Tom Dolan Motion made by Sandy Hadaway and Seconded by Bruce Bowen - Motion Passed.
-Frank Kovaleski Professional Award nominee Melody Modell - Motion made by Dick Overton and Seconded by Bruce Bowen - -Motion Passed
-2018 NIAAA Hall of Fame nominee Bruce Bowen Motion by Scott Morris Seconded by Bob Stratton-Motion Passed
- G. **POP Manual** – Kevin Cole/Scott Morris – Editorial changes need to be made to the POP Manual and will update and post to website after changes have been made
- H. **Professional Development** – Melody Modell/Jeff Dietze – New AD's Workshop had 35 attendees.
-Professional Development would like to focus on alternative professional development opportunities as well as continue to stress NIAAA certification. Will look to seek opportunities and advertise opportunities for all Athletic Administrators across the state.
-CAA Exam date will be January 25th not January 24th as posted on the agenda. CAA test takers need to let Jeff Dietze know by November 1st and must have data in one month prior to the exam date.
- I. **Public Relations** – Christopher Felton – Is working on sending out information about an AD's job to give to principals and superintendents
-To receive VIAAA Updates email viaaa1973@gmail.com
- J. **Publications** – John Williams/Ryan O'Meara – next due date for articles is October 5th
- K. **Retired** – Dick Overton/Donna King – article has already been submitted to publications.
-Working on getting more retirees to commit to the state conference.

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- L. **Scholarship** - Steve Heon/Mike Costello - Fundraising Golf Tournament is October 14th at Old Trail Golf Course. \$70.00 to play - Information sheet was passed out and is posted to the website.
- M. **Technology** - Lisa Spain - If you need anything posted to the website - please email Lisa Corprew or Lisa Spain at lisa.spain@vbschool.com
- N. **Ways and Means** - Dan Jones/Chris Rollison- 50/50 raffle goes to scholarship funds. Spread the word at the VHSL membership meetings.

10. Unfinished business

- 5A and 6A Golf is at the Highlands in Chesterfield. The Highlands is aerating their greens 5 days prior to tournament. Magnolia Green Golf Course is willing to take the golf tournament this year. One of those two courses will be used for 5A/6A VHSL Golf Tournament.
- Lacrosse groupings for Spring 2016 is available after meeting

11. New Business

- Concerns about the VHSL Hall of Fame and the Coaches Association selection process and lack of communication to nominees (athletes/coaches). (Jim Patrick) The VHSL has asked that all nominees are also submitted to the VHSL so the VHSL is aware of which nominees are in the pool for the following years.
- Info on Unified Sports can be obtained from Rick Lilly
- Rick Lilly will be on the Concussion Roundtable Meeting and will bring information to the next VIAAA meeting.

Announcements from Regional Representatives:

□ News from Region Representatives

4A East - 20 out of 24 AD's have certification

6A North - conversation about having a 16 person bracket for the VHSL State Wrestling Tournament - some areas are showing support with the bigger event and more of a "state level" tournament. Some areas feel it would "water down" the tournament

12. Adjournment

Meeting Evaluations

Please remember to complete your electronic meeting evaluation. A meeting evaluation link will be emailed to you at the conclusion of the meeting.

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2015 - 16 VIAAA Board of Directors Meeting Dates

Board of Director's Meeting Dates

Monday, September 21, 2015	VHSL League Office, Charlottesville	9:30 a.m.
Monday, November 9, 2015	VHSL League Office, Charlottesville	9:30 a.m.
Monday, January 25, 2016	VHSL League Office, Charlottesville	9:30 a.m.
Past President's Breakfast (Snow Date: February 1, 2016)		
Monday, February 8, 2016	Conference Meeting if necessary, site TBD	
Tuesday, April 12, 2016	Pre-Conference BOD, Richmond	5 p.m.
Friday, April 15, 2016	Annual Business Meeting, Richmond	
Saturday, April 16, 2016	Post Conference BOD, Richmond	8 a.m.
Monday, May 16, 2016	VHSL Leagues Office, Charlottesville	9:30 a.m.

Executive Committee Meeting Dates

Wednesday, September 23, 2015	Executive Committee
Wednesday, October 14, 2015	Hall of Fame
Thursday, October 15, 2015	Group Boards/Membership
Wednesday, December 2, 2015	Executive Committee
Wednesday, February 17, 2016	Executive Committee
Wednesday, March 9, 2016	Group Boards
Thursday, March 10, 2016	Membership
Thursday, May 5, 2016	Executive Committee

Golf Tournament Date

Wednesday, October 14, 2015, Old Trail Golf Course, 5494 Golf Drive, Crozet, VA, 22932

Conference Dates

2015 National Athletic Directors Conference

Saturday, December 12 - Tuesday, December 15, 2015, Marriott World Center Hotel and Conference Center, Orlando, Florida

2016 Annual VIAAA State Conference

Tuesday, April 12 - Saturday, April 16, 2016, Short Pump Hilton, Richmond

CAA Test Dates

Wednesday, October 14, 2015, VHSL Office, Charlottesville 10 a.m.

Monday, January 25, 2016, VHSL Office, Charlottesville 1 p.m.

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Lacrosse Classifications

6A Lacrosse

North

Concorde Conference 5 Conference 8

James Robinson
Herndon
Chantilly
Centreville
Oakton
Westfield
Fairfax
South Lakes

Liberty Conference 6

Hayfield
McLean
Langley
Yorktown
Washington-Lee
James Madison
Lake Braddock

Patriot Conference 7

West Potomac
T.C. Williams
West Springfield
South County
W.T. Woodson
Annandale

Cedar Run

Osborn
Patriot
Battlefield
Stonewall
Osborn Park

South

Conference 3

Clover Hill
James River-Midlothian
Cosby
Thomas Dale
Franklin County
Stafford
Colonial Forge
Freedom - Woodbridge

Conference 4

Woodbridge
Gar-Field
Forest Park
C D Hylton
Riverbend

5A Lacrosse

North

Loudoun Group

Briar Woods
Broad Run
Stone Bridge
Potomac Falls
Tuscarora

Fairfax/Arlington Group

Thomas Jefferson
George Marshall
Thomas Edison
Falls Church
JEB Stuart
Wakefield

R.E. Lee

South

North/West Group

Brooke Point
Massaponax
Mountain View
North Stafford
Potomac
Patrick Henry- Roanoke
Albemarle

South/East Group

Mills Godwin
Douglas Freeman
Deep Run
Atlee
Lee-Davis
Patrick Henry-Ashland
Hermitage
Glen Allen