

VIAAA Business Meeting Agenda

Sunday, June 13, 2021, 3pm
The Omni, Charlottesville, VA



- 1) **Call to Order** -
 - 2) **Introductions**
 - a. Officers - Joe Breinig, CAA
 - b. Board of Directors - Kenny Edwards, CMAA -
 - c. Committee Chairpersons - Brad Qualls, CAA -
 - d. Past Presidents - Derek Farrey, CAA - Past Presidents in attendance
 - 3) **Announcements** - Bob Stratton, CMAA
 - i. Count and report numbers to President (Determination of a Quorum) -
 - ii. Collect Evaluations-at the end
 - iii. Recognized and thanked Corporate Sponsors
 - 4) **Elections of Secretary** - Kenny Edwards, CAA
 - 5) **Minutes** - Brad Qualls, CAA
 - 6) **Treasurer's Report** - Michael Payne, CAA
 - a. Financial Report - Money Market-\$49,826.34_____ Checking-\$40,606.25_____ Total-_____ \$90,432.34_____
 - b. Annual Report - presented -
 - c. Budget for 2021-22 - presented - Motion by Payne and Seconded by Dolan -- approved
 - 7) **Officers' Report**
 - a. Immediate Past President - Joe Breinig, CMAA and Derek Farrey, CAA - no report
 - b. President Elect - Kenny Edwards, CMAA - updated committee contact list, introduced DEI Co-Chairs, 2 representatives for the BOD are needed from Independent Schools
 - c. Past President Report- no report
 - 8) **Executive Director's Report** - Bob Stratton, CMAA -
 - 9) **VIAAA Career Awards** - Awards Chair, Chris Rollison, CAA
 - a. Career Awards were handed out - if you were not present and did not receive your award, contact Chris.
 - b. Conference Chairman Award (Joe Breinig) - presented to Scott Morris
 - 10) **By-Law/Pop Manual Update** -Lisa Corprew or Derek Farrey
 - 1-5.6 **Term and Cost of Membership:** Membership dues shall be established annually by the Board of Directors with all membership and shall run concurrently with NIAAA membership.
 - 1-5.7 **Application for Membership:** Application for membership is available on the VIAAA website via the Final Forms service. Reminders for membership are generated automatically though Final Forms at the increments of 0, 30, 60, and 90 day mark.
 - 1-5.8 **Benefits of Membership:** Current members shall receive all benefits and services of the VIAAA/NIAAA. Benefits include: the Corporation's newsletter, and membership card, life insurance through NIAAA, discount on the registration fee for the Annual Conference, admission to district, conference, regional and State athletic events.
- Compensation*:** The VIAAA will pay an \$800 quarterly stipend to the Executive Director and \$125 for monthly expenses. Additionally, a 25% commission will be paid annually for all monetary only sponsorships, 20% for monetary/in-kind sponsorships, and 15% for in kind sponsorships that are secured by the Executive Director for the VIAAA. The Executive Director will be compensated to attend and represent the VIAAA at all functions of the National Executive Directors Council*. Each year the compensation will be reviewed by the Officers and a recommendation will be submitted to the Board for approval.
- 3-1.2 Lifetime (Dues \$1100.00 – VIAAA Only - \$85.00 Lifetime VIAAA joining NIAAA)

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3-1.4 Retired (Dues \$30.00 – ~~VIAAA Only~~) – Open to any retired member from education who has been an active member of the Association for eight years.

3-1.5 **Allied (Dues \$25.00 – is for individuals who are not in athletic administration and who would like to support the VIAAA and Lifetime members who are no longer involved in athletic administration but have not retired. (Should be taken out of the pop manual?))**

3-2 TERM OF MEMBERSHIP

3-2.1 Membership dues – Membership dues shall be established annually by the Board of Directors.

The term of membership will run concurrent with the NIAAA membership.

3-2.2 Renewal – Membership will **run concurrent with the NIAAA membership.**

3-2.3 Applications – Application for membership shall be made to Membership Committee **using the Final Forms online platform.**

4-1 OFFICER NOMINATION PROCEDURE

4-1.1 All upcoming openings will be announced at the VIAAA Annual Conference **Regional** meetings (one year in advance).

4-1.2 Vacancies will be announced in the A.D.mission.

4-1.3 Applications will be due by January 15. President-Elect applications are due by **December 1** and will go to the Immediate Past-President. All other applications will go to the President-Elect.

4-1.4 The January meeting minutes will announce all candidates to the membership.

4-1.5 The officers will nominate a slate for all offices except President-Elect.

4-1.6 Applications for the office of President-Elect must be submitted to the Immediate Past President by **December 1** of each year. At its January meeting, the Past President's Council votes on the applicants for President-Elect and presents one nominee to the Board of Directors. The Board shall affirm the Past President Council's recommendation of President-Elect by a majority vote at its January meeting.

- Motion made to accept the changes above -- Lilly, seconded by Phelps -- Approved

11) **Committee Reports** – Kenny Edwards, CAA –

Reviewed committee reports from the BOD Meeting – can be found in BOD Minutes from 6/13/21

12) **President's State of the Association Report** – Joe Breinig, CAA

13) **Unfinished Business** – Bob Stratton, CMAA

a. [Honoring Bruce Bowen, CMAA and Dave Nelson, CMAA for their Service](#)

b. All NIAAA award submissions have been sent in by timelines.

14) **New Business** – Joe Breinig, CMAA

a. **Approval of the Treasurer Stipend (\$1000 annually)** – Motion made by Peters, Seconded Robinson – approved – Payne abstained

b. **Announcement of the appointment of the new secretary** – Congratulations to Matthew Pearman

c. **National Conference**

- | | |
|---------------------------|----------------------|
| i. December 10-14, 2021 | Denver, Colorado |
| ii. December 9-13, 2022 | Nashville, Tennessee |
| iii. December 15-19, 2023 | Orlando, Florida |
| iv. December 13-17, 2024 | Austin, Texas. |

d. **State Conference**

- 2022 – Charlottesville, VA The Omni. –
 - March 22-25, 2022

e. **Changing of the gavel—Derek Farrey, CAA and Joe Breinig**

f. **Presidents Ring—Bob Stratton**

15) Adjournment – Motion made by Kemper, Seconded by Peters -- Approved – 3:54pm

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Regional Door Prizes
50/50 raffle

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